

GFUESD Board Agenda  
March 15, 2017

Meeting Location: Concow School Cafeteria  
11679 Nelson Bar Rd. Oroville, CA 95965 (530) 533-3833  
Time: 4:00 Closed Session 4:30 PM Open Session

*For persons wishing to review the full agenda packet, one is available in the lobby at each school site. Meeting site is wheelchair accessible. Any individuals who require special accommodations should contact the superintendent (530) 533-3833 at least two days before the meeting date.*

**1. CALL TO ORDER – TIME:**

BOARD OF TRUSTEES

Deborah Ingvaldsen	President	_____
Paula Neher	Clerk	_____
Don Saul	Trustee	_____
Matthew Morris	Trustee	_____
Ralph White	Trustee	_____
Josh Peete	Superintendent	_____
Pearl Lankford	Admin. Assistant	_____

**2. PUBLIC COMMENTS**

**3. CLOSED SESSION**

**3.1 Public Employee Discipline/Dismissal/Release**

**4. CLOSED SESSION REPORT**

**5. FLAG SALUTE**

**6. APPROVAL TO VARY THE SEQUENCE**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**7. PUBLIC COMMENTS**

This is the time at which the President invites anyone in the audience: including district employees, wishing to address the Board on a matter not on the agenda to stand, state your name, and address for the record. Presentations will be limited to (3) minutes; maximum of (20) minutes to each subject matter. The board is prohibited by law from taking action or discussing any item if it is not listed on the agenda, unless permitted by law. For those wishing to address items on the agenda, time will be available as each agenda item is introduced.

**8. Budget Planning Powerpoint/Community Input – Josh Peete**

**9. 9.0 REPORTS**

- 9.1. Superintendent School Report**
- 9.2. CSEA**
- 9.3. GFTA**
- 9.4. Parents' Club**
- 9.5. Board Members**

**10. CONSENT CALENDAR**

**10.2 Approval of Bill Warrants (2/9/17 –2/28/17 ) (REF)**

**10.2 Transfer Requests # 32 - 35**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**11.0 INFORMATION FOR DISCUSSION**

- 11.1 Attendance**
- 11.2 LCAP**
- 11.3 Kindergarten Round Up/Registration**
- 11.4 Spring Field Trips**

**12.0    ACTION ITEMS/NEW BUSINESS**

**12.1    Approval of 2<sup>nd</sup> Interim Budget (REF)**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**12.2    J 13 Request for Allowance of Attendance February 10, 13, 14, 15, and 16, 2017 (REF)**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**12.3    Approve Consolidated Application 2016-2017 (REF)**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**12.4    Resolution #5 16.17**

**Eliminate 16.17 Teacher Reassignment and Eliminate 7/8 Grade Position (Currently filled by long term Sub) (REF)**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**12.5    Audit Selection KCOE ISOM (REF)**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**13.0    MOTION TO CONVENE TO CLOSED SESSION**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**14.0    CLOSED SESSION REPORT**

**ADJOURNMENT    Time:\_\_\_\_\_ Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_**



# GOLDEN FEATHER UNION ELEMENTARY SCHOOL DISTRICT

## Detailed AP Vendor Check Register

Fund Number: 01					
Check #	Check Dt	Invoice	Description	Ck Amount	
00812995	02/28/2017		2216/1701021 17021 PY VENDOR	505.80	
00812995	02/28/2017		2238/1701021 17021 PY VENDOR	30.00	
Check Total:				535.80	
00812996	02/28/2017		2228/1701021 17021 PY VENDOR	243.05	
Check Total:				243.05	
00812997	02/28/2017		2231/1701021 17021 PY VENDOR	16.00	
Check Total:				16.00	
00812998	02/28/2017		2249/1701021 17021 PY VENDOR	90.00	
Check Total:				90.00	
00812999	02/28/2017		2180/1701021 17021 PY VENDOR	46.03	
Check Total:				46.03	
00813468	03/02/2017		170109 GENERAL SVCS JAN 2017	126.00	
Check Total:				126.00	
00813469	03/02/2017		4024549 MATERIALS & SUPPLIES	64.60	
Check Total:				64.60	
00813470	03/02/2017		38521 DUPLICATE KEYS MADE	18.90	
Check Total:				18.90	
00813471	03/02/2017		021717 UTILITIES 1/19-2/16/17	305.48	
00813471	03/02/2017		021717 UTILITIES 1/19-2/16/17	347.60	
00813471	03/02/2017		021717 UTILITIES 1/19-2/16/17	66.41	
00813471	03/02/2017		021717 UTILITIES 1/19-2/16/17	3,176.65	
Check Total:				3,896.14	
00813472	03/02/2017		022417R TRAVEL CLAIM 2/7-10/17	1,193.14	
Check Total:				1,193.14	
00813891	03/07/2017		1035010302041TWWATER	6.00	
Check Total:				6.00	
00813892	03/07/2017		9207839 CURRENT CHARGES 1/3-2/2/17	17.89	
Check Total:				17.89	

N/A

Detail AP Ck Register FF/GF

03/10/2017

13:27:17

User: Pearl Lankford

# GOLDEN FEATHER UNION ELEMENTARY SCHOOL DISTRICT

## Detailed AP Vendor Check Register

00813893	03/07/2017	9207840	CURRENT CHARGES 1/3-2/2/17	Check Total:	17.89
					74.54
00813894	03/07/2017	9207838	CURRENT CHARGES 1/3-2/2/17	Check Total:	74.54
					0.88
00813895	03/07/2017	201511	LEGAL FEES	Check Total:	0.88
00813895	03/07/2017	201512	LEGAL FEES		78.00
					75.00
00813896	03/07/2017	P69544	MATERIALS & SUPPLIES	Check Total:	153.00
					20.27
00813897	03/07/2017	671236	FUEL	Check Total:	20.27
					5,604.78
00813898	03/07/2017	900290934001	MATERIALS & SUPPLIES	Check Total:	5,604.78
00813898	03/07/2017	900290690001	MATERIALS & SUPPLIES		10.71
00813898	03/07/2017	900291949001	MATERIALS & SUPPLIES		66.48
00813898	03/07/2017	900292676001	MATERIALS & SUPPLIES		54.04
					20.36
00813899	03/07/2017	32593584	GARBAGE SERVICE 1/1-3/1/17	Check Total:	151.59
00813899	03/07/2017	32781486	GARBAGE SERVICE FEB 2017		265.02
					265.02
00813900	03/07/2017	1534404600R1	TO REPLACE CK #776485	Check Total:	530.04
00813900	03/07/2017	1531307800R1	REISSUED CK #774254		69.72
					21.53
00814248	03/09/2017	2228/1701022	17022 PY VENDOR	Check Total:	91.25
					1.52
				Check Total:	1.52
				District Fund Total:	12,881.42

N/A

Detail AP Ck Register FF/GF

03/10/2017

13:27:17

User: Pearl Lankford

# Concow Elementary Monthly Attendance Report

**MONTH2 - Beginning: 09/12/2016, MONTH2 - Ending: 10/07/2016**

Concow Elementary - All Students

**Days Taught: 20**

Section Id	Teacher	Enrolled Last Day Prev Mon	Last Day Drops	First Day Adds	Begin Count	Add	Drop	Last Day Count	Max. Enroll.	Days Not Enroll	Days of Absence	I. S. Credit	I. S. No Credit	I.S. Pend	Actual Attend	Total For School	ADA	% of actual Attend	1st Day Next Month
7-A - Burr	Grade 07	9	0	0	9	1	1	9	10	19	17	0	0	0	164	164	8.200	90.60	9
		9	0	0	9	1	1	9	10	19	17	0	0	0	164	164	8.200	90.60	9
		9	0	0	9	1	1	9	10	19	17	0	0	0	164	164	8.200	90.60	9
8-A - Burr	Grade 08	12	0	0	12	1	0	13	13	5	20	0	0	0	235	235	11.750	92.15	13
		12	0	0	12	1	0	13	13	5	20	0	0	0	235	235	11.750	92.15	13
		12	0	0	12	1	0	13	13	5	20	0	0	0	235	235	11.750	92.15	13
<b>Sub Total</b>	<b>GRADES 7-8</b>	21	0	0	21	2	1	22	23	24	37	0	0	0	399	399	19.950	91.51	22
<b>School Totals:</b>		106	1	0	105	2	1	106	107	24	108	0	0	0	2,008	2,008	100.400	94.89	106

Signature \_\_\_\_\_

Date \_\_\_\_\_

*To the best of my knowledge and belief this State School Register report has been kept as required by law and in accordance with the instruction of the Superintendent of Public Instruction.*

# Concow Elementary Monthly Attendance Report

## MONTH2 - Beginning: 09/12/2016, MONTH2 - Ending: 10/07/2016

Concow Elementary - All Students

Days Taught: 20

Section Id	Teacher	Enrolled Last Day Prev Mon	Last Day Drops	First Day Adds	Begin Count	Add	Drop	Last Day Count	Max. Enroll.	Days Not Enroll	Days of Absence	I. S. Credit	I. S. No Credit	I.S. Perid	Actual Attend	Total For School	ADA	% of actual Attend	1st Day Next Month
0K-A - Moore	Grade 00K	11	1	0	10	0	0	10	10	0	4	0	0	0	196	196	9.800	98.00	10
		11	1	0	10	0	0	10	10	0	4	0	0	0	196	196	9.800	98.00	10
Grade0TK-A - Moore	Grade 00TK	1	0	0	1	0	0	1	1	0	0	0	0	0	20	20	1.000	100.00	1
		1	0	0	1	0	0	1	1	0	0	0	0	0	20	20	1.000	100.00	1
1-A - Valine	Grade 01	10	0	0	10	0	0	10	10	0	11	0	0	0	189	189	9.450	94.50	10
		10	0	0	10	0	0	10	10	0	11	0	0	0	189	189	9.450	94.50	10
2-A - Valine	Grade 02	11	0	0	11	0	0	11	11	0	3	0	0	0	217	217	10.850	98.63	11
		11	0	0	11	0	0	11	11	0	3	0	0	0	217	217	10.850	98.63	11
3-A - Mortimer	Grade 03	12	0	0	12	0	0	12	12	0	6	0	0	0	234	234	11.700	97.50	12
		12	0	0	12	0	0	12	12	0	6	0	0	0	234	234	11.700	97.50	12
Sub Total	GRADES 0K-3	45	1	0	44	0	0	44	44	0	24	0	0	0	856	856	42.800	97.27	44
4-A - Mortimer	Grade 04	11	0	0	11	0	0	11	11	0	14	0	0	0	206	206	10.300	93.63	11
		11	0	0	11	0	0	11	11	0	14	0	0	0	206	206	10.300	93.63	11
5-A - Chenoweth	Grade 05	16	0	0	16	0	0	16	16	0	19	0	0	0	301	301	15.050	94.06	16
		16	0	0	16	0	0	16	16	0	19	0	0	0	301	301	15.050	94.06	16
6-A - Chenoweth	Grade 06	13	0	0	13	0	0	13	13	0	14	0	0	0	246	246	12.300	94.61	13
		13	0	0	13	0	0	13	13	0	14	0	0	0	246	246	12.300	94.61	13
Sub Total	GRADES 4-6	40	0	0	40	0	0	40	40	0	47	0	0	0	753	753	37.650	94.12	40



**REQUEST FOR ALLOWANCE OF ATTENDANCE  
BECAUSE OF EMERGENCY CONDITIONS  
Form J-13A (Rev. 01-05)**

School District (or Charter School) Name: Golden Feather Union Elementary School District

School District (or Charter School) Address: 11679 Nelson Bar Road Oroville, CA 95965

County-District Code: 04 61457 0000000

County Name: Butte

This form replaces the Form J-13A (Rev. 4-90) and should be used to obtain approval of attendance and instructional time credit under one or more of the following conditions:

- When one or more schools were closed because of conditions described in *Education Code* Section 41422
- When one or more schools were kept open but experienced a material decrease in attendance because of conditions described in *Education Code* Section 46392
- When attendance records have been lost or destroyed as described in *Education Code* Section 46391

Approved credit for instructional time may be used in conjunction with regular instructional days to satisfy the requirements of *Education Code* Section 37202 (equal length of instructional time among schools within a district).

A separate form should be submitted for each emergency event, but credit may be requested for more than one school and under one or more of the foregoing conditions on the same form. Each separate form must include the affidavit of the governing board members and the county superintendent before it can be approved by the State Superintendent of Public Instruction.

The original form (with the board members' affidavit) and two copies should be filed with the county superintendent of schools. If the county superintendent approves the request, he or she should execute the affidavit certifying that approval and forward all pages of the original and one copy of the form to:

Office of Principal Apportionment and Special Education  
School Fiscal Services Division  
California Department of Education  
1430 N Street, Suite 3800  
Sacramento, CA 95814

This form consists of five preprinted pages. Pages 1 and 5 (5C for charter schools) must accompany all submissions. Page 4 (Lost or Destroyed Attendance Records) will not need to be submitted by most districts. Multiple copies of Pages 2 and/or 3 may have to be submitted when claims are made on a school-by-school basis.

**SCHOOL CLOSURE**

Nature of Emergency (describe): According to Education Code § 46392 the average daily attendance of the Golden Feather Union Elementary School District was decreased by the emergency warnings and mandatory evacuation protecting communities surrounding the Oroville Dam following damage to the Oroville Dam Spillway and uncertain stability of the Auxiliary Spillway in Oroville, Butte County, California.

The Butte County Sheriff, the California Department of Water Resources, CalFire, and the Incident Management Team proclaimed imminence of major flooding safety hazards and impassable roads coupled with continued uncertain structural stability of the dam, spillway, and auxiliary spillway.

This situation was discussed in detail with the California Department of Education and the California Superintendent of Public Instruction, Tom Torlakson with their full support to protect the students of Butte County with recommendations for school closures.

Attached:

- \*Press Release Regarding Emergency Notification from Butte County Sheriff Kory Honea
- \*Mandatory Evacuation Orders from Butte County Sheriff Kory Honea
- \*Email from Butte County Superintendent Tim Taylor [2/9/17] regarding emergency
- \*Email from Butte County Superintendent Tim Taylor [2/12/17] regarding mandatory evacuation
- \*Email from Butte County Superintendent Tim Taylor [2/12/17] regarding system shut-down
- \*Email of Support from Assemblyman James Gallagher
- \*Directions for J13A Filing regarding evacuation from Superintendent Tom Torlakson

Name of School: All Schools  
(if request covers all schools, write "all schools")

School Code(s): 04 61457 6003131 / 04 61457 0125252

We request that apportionments be maintained and instructional time credited for the above named school(s) without regard to the fact that the school(s) were closed on (dates):

Friday, February 10, 2017 through Thursday, February 16, 2017

because of the described emergency. Approval of this request authorizes the local educational agency to disregard these days in the computation of average daily attendance (ADA) (per Section 41422) and obtain credit for instructional time for the days and the instructional minutes that would have been regularly offered on those days pursuant to *Education Code* Section 46200, et seq.

If the school closure resulted from a power outage or impassable roads caused by inclement weather, state the number of school closure days for the same conditions in each of the last five years:

**MATERIAL DECREASE**

Nature of Emergency (describe):

Name of School:

(if request covers all schools, write "all schools")

School Code(s):

We request the substitution of estimated days of attendance for actual days of attendance in accordance with the provisions of Section 46392. Approval of this request will authorize use of the estimated days of attendance in the computation of apportionments for the foregoing school(s) for (dates) February 10, 13, 14, 15, and 16, 2017 during which school attendance was materially decreased because of the described emergency.

Estimated attendance for each day (October or May ADA): 100.4 students per day. Estimated daily attendance multiplied by number of days of material decrease, yields 502 days of attendance requested.

State method of determining estimated daily attendance (October or May ADA):

ADA for school month beginning on September 12, 2016 and ending on October 7, 2016.

Actual apportionable attendance for days of material decrease:

SiteGFUESD Concow School Date February 10, 13, 14, 15, and 16, 2017

Actual Attendance 0

**LOST OR DESTROYED ATTENDANCE RECORDS**

We request the use of estimated attendance in lieu of attendance that cannot be verified because of the loss or destruction of attendance records. This request is made in accordance with Section 46391. The entire period covered by the lost or destroyed records commences with \_\_\_\_\_, 2\_\_\_\_, up to and including, \_\_\_\_\_, 2\_\_\_\_.

Describe circumstances and extent of records loss or destruction:

Describe how it is proposed to reconstruct attendance records or estimate attendance in the absence of records:



**AFFIDAVIT OF CHARTER SCHOOL GOVERNING BOARD MEMBERS**

We, members constituting a majority of the governing board of the \_\_\_\_\_  
 \_\_\_\_\_ charter school, hereby swear (or affirm) that the foregoing  
 statements are true and are based on official district records.

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Printed Names

Signatures

**At least a majority of the members of the governing board shall execute this affidavit.**

Subscribed and sworn (or affirmed) before me, this \_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_.

Signature, Title \_\_\_\_\_  
 of \_\_\_\_\_ County, California

Contact/Individual responsible for preparing this form:

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax : \_\_\_\_\_ E-mail: \_\_\_\_\_

**Approval by Superintendent of Authorized Local Educational Agency (LEA)**

Signature, Title \_\_\_\_\_  
 of \_\_\_\_\_ (LEA).

**AFFIDAVIT OF COUNTY SUPERINTENDENT OF SCHOOLS**

The information and statements contained in the foregoing request are true and correct  
 to the best of my knowledge and belief.

Signature, County Superintendent of Schools \_\_\_\_\_  
 Date: \_\_\_\_\_

Subscribed and sworn (or affirmed) before me, this \_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_.

Signature, Title \_\_\_\_\_  
 of \_\_\_\_\_ County, California

Contact/Individual responsible for preparing this form:

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax : \_\_\_\_\_ E-mail: \_\_\_\_\_



**SHERIFF**  
**BUTTE COUNTY**

KORY L. HONEA  
SHERIFF CORONER

**FOR IMMEDIATE RELEASE**

For Immediate Release: February 9, 2017

Contact: Miranda Bowersox, (530) 990-6949

Butte County Sheriff's Officials, CALFIRE/Butte County Fire, CALDES, and Oroville City Officials have been participating in briefing meetings held by Department of Water Resources (DWR) pertaining to the Oroville spillway damage. Based on the information received from DWR, there is no imminent or expected threat to public safety or the integrity of Oroville Dam. The emergency spillway may be used as early as Friday evening. This would be the first time the emergency spillway has been used.

Water flowing over the emergency spillway is not desirable because it will result in debris and sediment flowing into the Feather River. These flows will make the river unusually muddy. Water flowing over the emergency spillway does not necessarily mean flooding will occur downstream. Flooding is based on total flow to the Feather River. The current forecasted total flow is not expected to exceed 75,000 cfs, which is less than the flow in 2006 and half of the flow in 1997.

DWR is attempting to avoid the need for flows over the emergency spillway by increasing flows down the primary spillway from 35,000 to 42,000 cfs. The flow through the powerplant will increase to 13,000 cfs, for a total of 55,000 cfs being released from Lake Oroville.

Residents in Butte County communities along the Feather River should use this time to prepare in the event an Evacuation Warning is issued. Get ready, gather important items, and consider where you and your family may go if an Evacuation Warning is issued.

Sign up for Emergency Notifications at [www.buttecountv.net/emergencymassnotification](http://www.buttecountv.net/emergencymassnotification).

A Public Information Line has been setup at (530) 538-7826 and will be monitored 24/7.

## **Butte County Sheriff**

February 12 at 4:21pm ·

This is an evacuation order.

Immediate evacuation from the low levels of Oroville and areas downstream is ordered.

A hazardous situation is developing with the Oroville Dam auxiliary spillway. Operation of the auxiliary spillway has lead to severe erosion that could lead to a failure of the structure. Failure of the auxiliary spillway structure will result in an uncontrolled release of flood waters from Lake Oroville.

In response to this developing situation, DWR is increasing water releases to 100,000 cubic feet per second.

Immediate evacuation from the low levels of Oroville and areas downstream is ordered.

This in NOT A Drill. This in NOT A Drill. This in NOT A Drill.

Funding Relief for Schoc

(5) Butte County Sheriff

www.facebook.com/bcsonews/?nr

Butte County Sheriff

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@bcsonews

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Butte County Sheriff

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2 of 1,521



Bruce Tavernier

We are above the Dam. High & dry, could not leave home until the evacuation ended.

Like · Reply · February 15 at 1:10pm



Zacchaeus Nifong

Get your surf boards!

Like · Reply · February 15 at 10:32pm

Write a comment



Butte County Sheriff

shared California Department of Water Resources's album.

February 12 at 12:54pm ·



Government Official

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Butte County Sheriff's Office



17,064 Likes  
Sam Smith and 10 other friends

About



(530) 538-7321



www.buttecounty.net/sheriffcoron



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Butte County, California



Kory L. Honea

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## Mia Osborne-Ng

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**From:** Mia Osborne-Ng  
**Sent:** Thursday, February 09, 2017 1:31 PM  
**To:** 'Bryan Caples'; Corey Willenberg; 'Donna Colosky'; Doug Kaelin; Greg Blake; Jason Bramson; Jordan Reeves; Josh Peete; Kelly Staley; 'Leonard Foreman'; Mia Osborne-Ng; 'Michelle Sanchez'; Patsy Oxford; Penny Chennell; Ted Fredenburg; Tim Taylor; Bangor - Christina; Biggs - Donna; Chico - Marsha; Durham - Tina; Feather Falls - Jennifer Myers; 'Golden Feather - Pearl'; Gridley - Pat; Manzanita - Brittany Short; 'OCESD - Kim'; OUHSD - Paula; Palermo - Cindy; Paradise - Jennifer; Pioneer - Nicole; Thermalito - Prenny Hancock; 'Bill Tronson'; 'Chris McIntire'; Connie Cavanaugh; 'Danny Mardilla'; 'Dennis Taylor'; 'Destry Chenoweth'; 'J Howell'; 'Jeff Nelson'; 'Jim Galloway'; 'Jim Tyler'; 'John Carver (jcarver@chicousd.org)'; 'John Strattard (jstrattard@biggs.org)'; Joyce Dennison; 'Julie Kistle'; 'LaLayna Rothenberger (lrothenberger@chicousd.org)'; 'Nelda Andes'; 'Randy Hodges'; Channel 4 and 12; Chico ER and Mercury Register; Chico News & Review; Gridley Herald; Jennifer Scarborough; Paradise Post  
**Subject:** Update on School and Office Closures in Butte County / Message from Tim Taylor, Superintendent

### Districts and Staff:

Safety of our students, staff and community is the number one concern for Butte County Office of Education. Due to the current and forecasted weather conditions, coupled with the uncertainty of the spillway structure and release of more water from Lake Oroville, as Superintendent of Schools, I am calling an emergency situation and advising closure of public schools on Friday, February 10, 2017 in the Oroville Union High School District which includes Bangor Union Elementary School District, Feather Falls Union Elementary School District, Golden Feather Union Elementary School District, Oroville Elementary School District, Palermo Union Elementary School District, Pioneer Union Elementary School District and Thermalito Union Elementary School District in Butte County. All of Butte County Office of Education offices and schools in Oroville will also be closed.

With advice from the State Superintendent of Public Instruction, Tom Torlakson, we will be filing a waiver for reimbursement of student attendance due to extreme weather conditions for the schools calling for closure during this emergency in Butte County.

This announcement is being made and this action is being taken in an effort to provide security in knowing steps are being taken to keep our students, staff and community out of harm's way.

As recommended by all public safety agencies, try to keep travel to a minimum and use extreme caution when navigating transportation routes. With this emergency comes some notoriety and visitors who may not be familiar with unsafe road conditions.

Superintendent Taylor has been in contact with Sheriff Honea, and at this point an evacuation is not mandatory, however, the Sheriff's Office is monitoring that possibility closely and our office will notify you with any changes. You can follow the Sheriff's communications on his twitter at: @ButteSheriff.  
Thanking everyone in advance for their continued support to protect the safety of Butte County.

It is the understanding that the following Butte County School Districts are not included in this closure advisory:  
Biggs Unified School District  
Chico Unified School District  
Durham Unified School District

Gridley Unified School District  
Manzanita Elementary School District  
Paradise Unified School District

If conditions change and additional schools find it necessary to close, please notify the Butte County Superintendent so the same information can be provided to the State Superintendent of Public Instruction.

If you have questions that are not being addressed by the Department of Water Resources, Butte County Sheriff's Office, or the Office of Emergency Management, please contact Michelle Zevely at [530]228-1436.



**Butte**  
County  
Office of Education  
*"Where Goodness Comes First"*

*Alla Osborn-Aik*  
*Sr. Executive Assistant to*  
*Tim Taylor, Superintendent*  
*1859 Bird Street Oroville, CA 95963*

*Phone: 530-532-5741*  
*Fax: 530-532-5762*  
*Email: [amg@bcoe.org](mailto:amg@bcoe.org)*  
*Website: [www.bcoe.org](http://www.bcoe.org)*

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## Mia Osborne-Ng

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**From:** Mia Osborne-Ng  
**Sent:** Sunday, February 12, 2017 6:09 PM  
**To:** Mia Osborne-Ng  
**Subject:** Emergency Evacuation Orders / School Closures / Office closures

The Butte County Sheriff has issued mandatory evacuations for Oroville area. Superintendent of Schools, Tim Taylor has called closure of all schools on Monday, February 13, 2017 Bangor Union Elementary School District, Biggs Unified School District, Durham Unified School District, Feather Falls Union Elementary School District, Golden Feather Union Elementary School District, Gridley Unified School District, Manzanita Elementary School District, Oroville Elementary School District, Oroville Union High School District, Palermo Union Elementary School District, Pioneer Union Elementary School District and Thermalito Union Elementary School District in Butte County. All of Butte County Office of Education offices and schools in Oroville will also be closed.

You can follow the Sheriff's communications on his twitter at: @ButteSheriff as well as Action News Now.

It is the understanding that the following Butte County School Districts are not included in this closure advisory:

Chico Unified School District

Paradise Unified School District

If you have questions that are not being addressed by the Department of Water Resources, Butte County Sheriff's Office, or the Office of Emergency Management, please contact Michelle Zevely at [530]228-1436.



*Mia Osborne-Ng  
Sr. Executive Assistant to  
Tim Taylor, Superintendent  
1859 Bird Street Oroville, CA 95965*

*Phone: 530-532-5761  
Fax: 530-532-5763  
Email: [mng@bcoe.org](mailto:mng@bcoe.org)  
Website: [www.bcoe.org](http://www.bcoe.org)*

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## Mia Osborne-Ng

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**From:** Mia Osborne-Ng  
**Sent:** Sunday, February 12, 2017 7:12 PM  
**To:** Tim Taylor  
**Subject:** here you go

**!!! ALL SERVERS AND SERVICES HOSTED BY BUTTE COUNTY OFFICE OF EDUCATION WILL BE SHUT DOWN AS OF 7:15 PM, SUNDAY, FEBRUARY 12, 2017 UNTIL THE EVACUATION ORDER IS LIFTED. WE CANNOT COMPROMISE THE INTEGRITY OF THE SYSTEM IN A WORSE CASE SCENARIO.!!!**

The Butte County Sheriff has issued mandatory evacuations for Oroville area.

Superintendent of Schools, Tim Taylor has called closure of all schools on Monday, February 13, 2017

Bangor Union Elementary School District, Biggs Unified School District, Durham Unified School District, Feather Falls Union Elementary School District, Golden Feather Union Elementary School District, Gridley Unified School District, Manzanita Elementary School District, Oroville Elementary School District, Oroville Union High School District, Palermo Union Elementary School District, Pioneer Union Elementary School District and Thermalito Union Elementary School District in Butte County. All of Butte County Office of Education offices and schools in Oroville will also be closed.

You can follow the Sheriff's communications on his twitter at: @ButteSheriff as well as Action News Now.

It is the understanding that the following Butte County School Districts are not included in this closure advisory:

Chico Unified School District

Paradise Unified School District

If you have questions that are not being addressed by the Department of Water Resources, Butte County Sheriff's Office, or the Office of Emergency Management, please contact Tim Taylor at [530]712-5511.



Mia Osborne-Ng  
Sr. Executive Assistant to  
Tim Taylor, Superintendent  
1859 Bird Street Oroville, CA 95965

Phone: 530-532-5761  
Fax: 530-532-5762  
Email: [mng@bcoe.org](mailto:mng@bcoe.org)  
Website: [www.bcoe.org](http://www.bcoe.org)

**Mia Osborne-Ng**

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**Subject:** FW: ADA Assistance for Schools

**From:** Cordi, Juleah <[Juleah.Cordi@asm.ca.gov](mailto:Juleah.Cordi@asm.ca.gov)>

**Sent:** Wednesday, February 15, 2017 8:59 AM

**To:** Tim Taylor

**Subject:** ADA Assistance for Schools

Tim -

I am sure you have seen this press release from the California Department of Education regarding ADA funding relief for schools closed due to the situation with Lake Oroville. <http://www.cde.ca.gov/nr/ne/yr17/yr17rel13.asp>

Assemblyman Gallagher asked that I offer our assistance to any of your schools as they move through the process of applying for these waivers. I hope that you and your family are safe. Please let me know if our office can help in any way.

Juleah

Juleah M. Cordi  
Senior District Representative  
Office of Assemblyman James Gallagher  
2060 Talbert Dr., Suite 110  
Chico, CA 95928  
Phone: 530-895-4217  
Fax: 530-895-4219

"Two roads diverged in a wood, and I, I took the one less traveled by, and that has made all the difference." - Robert Frost

"Courage, dear heart." - C.S. Lewis

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Home / Newsroom / News Releases / Year 2017

CALIFORNIA DEPARTMENT OF EDUCATION

## NEWS RELEASE

**TOM TORLAKSON**  
State Superintendent  
of Public Instruction

Release: #17-13  
February 13, 2017

Contact: Robert Oakes  
E-mail: [communications@cde.ca.gov](mailto:communications@cde.ca.gov)  
Phone: 916-319-0818

### State Schools Chief Tom Torlakson Announces Funding Relief for Schools Closed Because of Lake Oroville Flood Danger

SACRAMENTO—State Superintendent of Public Instruction Tom Torlakson today directed the California Department of Education (CDE) to work with public schools closed because of evacuations and flood dangers from overflows at Lake Oroville.

Schools can qualify for relief from the loss of Average Daily Attendance (ADA) funding, the main revenue source for local school districts, Torlakson said.

Counties and cities near Lake Oroville and the surrounding area issued evacuation orders for nearly 190,000 residents in Butte, Sutter and Yuba counties.

"Any schools forced to close as a result of the evacuations may be able to recoup these important ADA funds," Torlakson said. "I've directed my staff to help affected school administrators through the process of applying for waivers due to school closures. Schools in California should not suffer financially for putting the safety of our students first based on these unprecedented flood dangers."

Lake Oroville has the tallest dam in the nation and provides flood control for the region. The dam has two spillways to release water and prevent overflow, but both have severe problems, including erosion that caused a hole almost the size of a football field and at least 40 feet deep in the lower part of the main spillway channel.

Rainstorms have pushed Lake Oroville to near-capacity. Based on potential flood risks, government officials started ordering evacuations during the weekend. Torlakson has been in regular telephone contact with Superintendent Tim Taylor at the Butte County Office of Education, where most evacuations are in effect and 13 of 15 school districts were closed. Butte County has about 31,000 total public school students.

Updates about evacuations and other information is available from the [Butte County Office of Education](#) and the [California Office of Emergency Services](#).

Approval of school closures may be requested by submitting three copies of Form J-13A (DOC). For more guidance on ADA relief, see the CDE's Management Advisory 90-01 on ADA Credit During Periods of Emergency.

Additionally, the CDE Early Education and Support Division is providing information to agencies that are dealing with emergencies that have closed centers, preschools, and providers. In these instances, the EESD provides the following information:

Contractors are to refer to the Management Bulletin (MB) 10-09 Web page for specific guidance and funding direction.

###

**Tom Torlakson — State Superintendent of Public Instruction**  
**Communications Division, Room 5206, 916-319-0818, Fax 916-319-0100**

Last Reviewed: Monday, February 13, 2017

---



**Tim Taylor**  
Superintendent  
ttaylor@bcoe.org

**Susan J. Hukkanen**  
Assistant Superintendent  
shukkanen@bcoe.org  
530.532.5789

**Jeanette Spencer**  
Senior Advisor  
jspencer@bcoe.org

**Educational  
Support Services**  
5 County Center Drive  
Oroville, CA 95965  
530.532.5800

## Board of Education

*Amy Christianson  
Howard M. Ferguson  
Ryne Johnson  
Jeannine MacKay  
Brenda J. McLaughlin  
Roger Steel  
Mike Walsh*

1859 Bird Street  
Oroville, CA 95965  
(530) 532-5761  
Fax (530) 532-5762  
<http://www.bcoe.org>

An Equal Opportunity  
Employer

February 27, 2017

To: Josh Peete, Superintendent  
Golden Feather Union Elementary School District

From: Jeanette Spencer

Re: Consolidated Application and Reporting System (CARS),  
2016-2017 CARS Winter Release.

Included in this packet is a copy of your district's Winter Release Consolidated Application (CARS). This document was certified and submitted to CDE on February 27, 2017.

On the top of your packet is a summary list of the attached documents, showing certification dates and times. Please file your district's copy for safe keeping.

Gail Shields and I are available to assist you with any and all questions you may have.

It is a pleasure working with you.

Kindly,

  
Jeanette Spencer

cc: Adrian Barron

*"WHERE STUDENTS COME FIRST"*





## CONSOLIDATED APPLICATION AND REPORTING SYSTEM (CARS)

Golden Feather Union Elementary (04 61457 0000000)

[Home](#)
[Data Entry Forms](#)
[Certification Preview](#)
[Certify Data](#)
[Reports](#)
[Users](#)
[Contacts](#)
[FAQs](#)

### Current Submissions and Deadlines

Below are data entry forms with upcoming deadlines or are overdue to be certified. All open data collections can be found under Data Entry Forms.

Certified data that is no longer editable can be viewed in the Reports section.

12 Data Collection(s) found.

Fiscal Year 2014-15	Deadline	Status
<a href="#">Title I, Part A Closeout Report</a>	February 28, 2017	None
<a href="#">Title II, Part A Fiscal Year Expenditure Report, Closeout 27 Months</a>	February 28, 2017	Certified jspencer62, 2/27/2017 9:53 AM

Fiscal Year 2015-16	Deadline	Status
<a href="#">Title I, Part A Carryover</a>	February 28, 2017	Certified jspencer62, 2/27/2017 9:53 AM

Fiscal Year 2016-17	Deadline	Status
<a href="#">School Student Counts, Actuals</a>	February 28, 2017	Certified jspencer62, 2/27/2017 9:53 AM
<a href="#">Title I, Part A Notification of Authorization of Schoolwide Program</a>	February 28, 2017	Certified jspencer62, 2/27/2017 9:53 AM
<a href="#">Federal Transferability</a>	February 28, 2017	None
<a href="#">Title I, Part A LEA Allocation</a>	February 28, 2017	Certified jspencer62, 2/27/2017 9:53 AM
<a href="#">Title I, Part A Reservations, Required</a>	February 28, 2017	Certified jspencer62, 2/27/2017 9:53 AM
<a href="#">Title I, Part A Reservations, Allowed</a>	February 28, 2017	Certified jspencer62, 2/27/2017 9:53 AM
<a href="#">Title I, Part A School Allocations</a>	February 28, 2017	Certified jspencer62, 2/27/2017 9:53 AM
<a href="#">Title II, Part A LEA Allocations</a>	February 28, 2017	Certified jspencer62, 2/27/2017 9:53 AM
<a href="#">Consolidation of Administrative Funds</a>	February 28, 2017	Certified jspencer62, 2/27/2017 9:53 AM

General CARS Questions: Consolidated Application Support Desk | [conappsupport@cde.ca.gov](mailto:conappsupport@cde.ca.gov) | 916-319-0297

California Department of Education  
1430 N Street  
Sacramento, CA 95814

[Web Policy](#)

## California Department of Education

Golden Feather Union Elementary (04 61457 00000000)

## Consolidated Application

Status: Certified  
Saved by: Jeanette Spencer  
Date: 2/27/2017 9:53 AM

### 2016-17 Title I, Part A Notification of Authorization of Schoolwide Program

This report provides notification to the California Department of Education of a school's eligibility and local board approval to operate under and report as Schoolwide Program

#### CDE Program Contact:

Mindi Yates, Title I Policy and Program Guidance Office, [myates@cde.ca.gov](mailto:myates@cde.ca.gov), 916-319-0789  
Franco Rozic, Title I Monitoring and Support Office, [frzic@cde.ca.gov](mailto:frzic@cde.ca.gov), 916-319-0269

#### Note:

In order for CDE program staff to have visibility to all SWP authorized schools, it is important to have an Authorized Representative certify this Notification of Authorization data collection after a change is made.

School Name	School Code	Authorized	Local Board Approval Date (ex. 04/30/2015)	SIG Approval Date (ex. 04/30/2015)	Poverty Level %
Concow Elementary	6003131	N			

#### \*\*\*Warning\*\*\*

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## 2016-17 Federal Transferability

Federal transferability is governed by Title VI in ESEA Section 6123. An LEA may transfer a maximum of 50% of any program to other programs. This transferability is not the same as Title VI Subpart 1 REAP Flexibility governed by ESEA Section 6211.

**CDE Program Contact:**

Education Data Office, [ConApp@cde.ca.gov](mailto:ConApp@cde.ca.gov), 916-319-0297

**This data collection is not applicable, program funds cannot be transfered out as the LEA is in Program Improvement year 3.**

**\*\*\*Warning\*\*\***

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**2016-17 Title I, Part A LEA Allocation**

The purpose of this data collection is to calculate the full Title I Part A allocation available to the LEA.

**CDE Program Contact:**

Jane Liang, District Innovation and Improvement Office, [jliang@cde.ca.gov](mailto:jliang@cde.ca.gov), 916-319-0259

Jacqueline Matranga, District Innovation and Improvement Office, [jmatranga@cde.ca.gov](mailto:jmatranga@cde.ca.gov), 916-445-4905

2016-17 Title I, Part A entitlement	\$72,397
Transferred-in amount	\$0
Title I, Part A entitlement after transfers	\$72,397
<b>Note:</b> In order for the 2015-16 Allowable Carryover amount to be pre-populated, the 2015-16 Title I, Part A Carryover data collection should be completed and saved before beginning data entry on this data collection.	
2015-16 Allowable Carryover	\$0
(Allowable values are the 12 month 2015-16 carryover amount or, whichever is less either the 15 month 2015-16 carryover amount or 15% of the 2015-16 entitlement plus transfers-in amount)	
Repayment of funds	
2016-17 Total allocation	\$72,397
Indirect cost reservation	\$7,629
Administrative reservation	\$0
2016-17 Title I, Part A adjusted allocation	\$64,768
<b>Indirect Cost and Administration Calculation Tool</b> To help determine allowable indirect cost and administration reserves, based on your Approved Indirect Cost Rate as defined on <a href="http://www.cde.ca.gov/fg/ac/ic/">http://www.cde.ca.gov/fg/ac/ic/</a> , below are recommended values.	
2016-17 Approved indirect cost rate	11.85%
Maximum allowable indirect cost reservation	\$7,670
Recommended administration reservation	\$3,189

**\*\*\*Warning\*\*\***

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**2016-17 Title I, Part A Reservations, Required**

To report LEA required reservations before distributing funds to schools, and to calculate and report nonprofit private school set-aside values.

**CDE Program Contact:**

Lana Zhou, Title I Policy and Program Guidance Office, [lzhou@cde.ca.gov](mailto:lzhou@cde.ca.gov), 916-319-0956  
Sylvia Hanna, Title I Policy and Program Guidance Office, [shanna@cde.ca.gov](mailto:shanna@cde.ca.gov), 916-319-0948

**Nonprofit Private School Equitable Services Percentage Calculation**

Total participating nonprofit private school low income students	
Total participating attendance area low income students	92
Percent of nonprofit private school low income students for equitable service calculations	0.00%

**Required Reservations**

Title I Part A adjusted allocation	\$64,768
------------------------------------	----------

**Parental Involvement**

Parental involvement (1% of the entitlement plus transfers-in if greater than \$500,000.)	\$0
Supplemental parental involvement (Optional: Additional discretionary set-aside.)	\$100
Nonprofit private school parental involvement set-aside	\$0
Amount remaining	\$100
Public school parental involvement	\$0
Balance available for LEA parental involvement activities	\$100

**Direct and Indirect Services**

Direct or indirect services to homeless children, regardless of their school of attendance	\$100
Homeless services provided  (Maximum 500 characters)	Identification of homeless students and referral to community services/supports. Works with community homeless liaison to ensure students have access to services through BCOE School Ties Program.
Local neglected institutions  Does the LEA have local institutions for neglected children or children currently classified as neglected?	No
Direct or indirect services in local institutions for neglected children	

**\*\*\*Warning\*\*\***

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**2016-17 Title I, Part A Reservations, Required**

To report LEA required reservations before distributing funds to schools, and to calculate and report nonprofit private school set-aside values.

**CDE Program Contact:**

Lana Zhou, Title I Policy and Program Guidance Office, [lzhou@cde.ca.gov](mailto:lzhou@cde.ca.gov), 916-319-0956

Sylvia Hanna, Title I Policy and Program Guidance Office, [shanna@cde.ca.gov](mailto:shanna@cde.ca.gov), 916-319-0948

Local delinquent institutions	No
Does the LEA have local institutions for delinquent children?	
Other neglected or delinquent services	

**Program Improvement (PI)**

The following reservation is required if the LEA is in Program Improvement, or has one or more schools in Program Improvement.

Program Improvement activities (Including Alternative Supports and public school Choice Transportation.)	\$100
Program Improvement comments (Maximum 500 characters)	

**\*\*\*Warning\*\*\***

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**2016-17 Title I, Part A Reservations, Allowed**

To report LEA allowable reservations before distributing funds to schools, and to calculate and report nonprofit private school set-aside values.

**CDE Program Contact:**

Lana Zhou, Title I Policy and Program Guidance Office, [lzhou@cde.ca.gov](mailto:lzhou@cde.ca.gov), 916-319-0956

Nancy Bodenhausen, Title I Policy and Program Guidance Office, [NBodenhausen@cde.ca.gov](mailto:NBodenhausen@cde.ca.gov), 916-445-4904

**Allowed Reservations****Professional development for credentialed teachers and highly qualified paraprofessionals**

Professional development for teachers and paraprofessionals	\$6,627
Nonprofit private school equitable services	\$0
Professional development reserved for public schools	\$6,627

**District-wide Instructional Programs**

District-wide instructional programs (Non-PI activities)	
Nonprofit private school equitable services	\$0
District-wide instructional programs for Title I public schools	\$0

**Other School Programs**

Other school programs Including summer school or intersession programs or before and after school programs.	
Nonprofit private school equitable services	\$0
Other school programs reserved for public schools	\$0

**Other Allowable Reservations**

Salary differentials	
Preschool programs	
Capital expenses for nonprofit private schools	

**Program Improvement Activities**

Teacher incentives and rewards (Maximum 5% of entitlement after transfers.)	
Professional development of credentialed teachers	
Technical assistance to schools	
Summer school, intersession programs or before and after school programs	

**\*\*\*Warning\*\*\***

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**2016-17 Title I, Part A Reservations, Allowed**

To report LEA allowable reservations before distributing funds to schools, and to calculate and report nonprofit private school set-aside values.

**CDE Program Contact:**

Lana Zhou, Title I Policy and Program Guidance Office, [lzhou@cde.ca.gov](mailto:lzhou@cde.ca.gov), 916-319-0956

Nancy Bodenhausen, Title I Policy and Program Guidance Office, [NBodenhausen@cde.ca.gov](mailto:NBodenhausen@cde.ca.gov), 916-445-4904

**Reservation Summary**

Adjusted Allocation	\$64,768
Total required reservations	\$300
Total allowed reservations	\$6,627
Allocations after reservations	\$57,841
Total nonprofit private school set aside	\$0
Nonprofit private school Parental Involvement set-aside	\$0
Public school Parental Involvement set-aside	\$0
Amount available for Title I, Part A school allocations	\$57,841

**\*\*\*Warning\*\*\***

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## California Department of Education

Golden Feather Union Elementary (04 61457 00000000)

## Consolidated Application

Status: Certified  
Saved by: Jeanette Spencer  
Date: 2/27/2017 9:53 AM

### 2016-17 Title I, Part A School Allocations

This identifies the amount of Title I, Part A funds to be allocated to eligible public schools and equitable services to students in nonprofit private schools.

#### CDE Program Contact:

Lana Zhou, Title I Policy and Program Guidance Office, [lzhou@cde.ca.gov](mailto:lzhou@cde.ca.gov), 916-319-0956  
Nancy Bodenhausen, Title I Policy and Program Guidance Office, [NBodenhausen@cde.ca.gov](mailto:NBodenhausen@cde.ca.gov), 916-445-4904

#### LEA meets small district criteria.

An LEA is defined as a small district criteria if, based on the school list and the data entered in School Student Counts Actuals, the LEA meets one or more of the following:

- Is a single school district
- Has a single school per grade span
- Has enrollment total for all schools less than 1,000

If an exception to funding is needed, enter an Exception Reason. Use lower case only.

#### Allowable Exception Reasons

- a - Meets 35% Low Income Requirement
- c - Funded by Other Allowable Sources
- d - Desegregation Waiver on File
- e - Grandfather Provision
- f - Feeder Pattern
- g - Local Funded Charter Opted Out
- h - Local Funded Charter Opted In

Low income measure	FRPM
Group Schools by Grade Span	Yes
District-wide low income %	86.79%
Grade span 1 low income %	86.79%
Grade span 2 low income %	0.00%
Grade span 3 low income %	0.00%
Available Title I, Part A school allocation	\$57,841

#### \*\*\*\*Warning\*\*\*\*

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## California Department of Education

Golden Feather Union Elementary (04 61457 00000000)

## Consolidated Application

Status: Certified

Saved by: Jeanette Spencer

Date: 2/27/2017 9:53 AM

### 2016-17 Title I, Part A School Allocations

This identifies the amount of Title I, Part A funds to be allocated to eligible public schools and equitable services to students in nonprofit private schools.  
Available public school parental involvement reservation \$0

Total participating attendance area low income students (entered on Reservations, Required) 92

Available nonprofit private school set-asides \$0

Available nonprofit private school parental involvement reservation \$0

Unallocated school amount \$0.60

Unallocated public school parental involvement \$0

Unallocated nonprofit private school set-asides \$0

Unallocated nonprofit private school parental involvement \$0

Sum of Title I participating schools low income student count 92

Difference between participating attendance area low income students (entered on Reservations, Required) and Sum of Title I participating schools low income student count 92

School Name	School Code	Grade Span Group	Student Enrollment	Low Income Students	Low Income Student %	\$ Per Low Income Student (0.00)	Carryover	Public School Parental Involvement	Nonprofit Private Parental Involvement	Nonprofit Private Set Aside	Total School Allocation	Exception Reason	EIA Funded	Other Program Funds	Exception Comment
Concow Elementary	6003131	1	106	92	86.79	628.70					57840.40		N	N	

#### \*\*\*Warning\*\*\*

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**2016-17 Title II, Part A LEA Allocations**

The purpose of this data collection is to calculate the total allocation amount available to the LEA for Title II, Part A Teacher & Principal Training & Recruiting.

**CDE Program Contact:**

Melissa Flemmer, Educator Excellence Office, [mflemmer@cde.ca.gov](mailto:mflemmer@cde.ca.gov), 916-324-5689

Juan J. Sanchez, Educator Excellence Office, [jsanchez@cde.ca.gov](mailto:jsanchez@cde.ca.gov), 916-319-0452

2016-17 Title II, Part A entitlement	\$19,564
Total funds transferred out of Title II, Part A	\$0
Total entitlement after transfers	\$19,564
Repayment of funds	\$0
Repayment comment	
Provide an explanation of why repayment dollars were added back to the allocation	
2016-17 Allocation	\$19,564
Administrative and indirect costs	\$2,780
2016-17 Title II, Part A adjusted allocation	\$16,784
Funds available for flexible use under REAP	\$19,564
Budgeted REAP funds	\$0

**\*\*\*Warning\*\*\***

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**2016-17 Consolidation of Administrative Funds**

A request by the LEA to consolidate administrative funds for specific programs.

**CDE Program Contact:**

Julie Brucklacher, Financial Accountability and Info Srv Office, [jbruckla@cde.ca.gov](mailto:jbruckla@cde.ca.gov), 916-327-0858

Title I, Part A (Basic) SACS Code 3010	No
Title I, Part C (Migrant Education) SACS Code 3060	No
Title I, Part D (Delinquent) SACS Code 3025	No
Title II, Part A (Educator Quality) SACS Code 4035	No
Title III, Part A (Immigrant Students) SACS Code 4201	No
Title III, Part A (English Learner Students) - 2% maximum SACS Code 4203	No
Title IV, Part B (21st Century Community Learning Centers) SACS Code 4124	No

**\*\*\*Warning\*\*\***

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**BEFORE THE BOARD OF TRUSTEES  
OF THE GOLDEN FEATHER UNION ELEMENTARY SCHOOL DISTRICT**

RESOLUTION No. #5 2016/17

**RESOLUTION TO ELIMINATE 2016/17 TEACHER REASSIGNMENT AND  
7/8<sup>th</sup> GRADE POSITION CURRENTLY FILLED BY LONG-TERM SUBSTITUTE**

WHEREAS, the Superintendent of the Golden Feather Union Elementary School District has recommended to the Governing Board that the District modify the method of instruction, resulting in a reduction or elimination of the 2016/17 teacher reassignment and 7/8<sup>th</sup> grade position, currently filled by long-term substitute, effective June 6, 2017.

The Board of Trustees hereby adopts this resolution on March 15, 2017 by the following vote:

AYES \_\_\_\_\_

NAYS \_\_\_\_\_

ABSENT \_\_\_\_\_

ABSTAIN \_\_\_\_\_

Board of Trustees,  
Golden Feather Union Elementary School District

\_\_\_\_\_  
Clerk, Board of Trustees



K·C·O·E  
I·S·O·M

February 25, 2016

Mr. Gregory Blake  
Golden Feather Union Elementary School District  
11679 Nelson Bar Road  
Oroville, CA 95965-8033

Dear Mr. Blake:

The following represents our understanding of the services we will provide Golden Feather Union Elementary School District (the District).

You have requested that we audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the District, as of June 30, 2016, 2017, and 2018, and for the years then ended, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter. Our audit will be conducted with the objective of our expressing an opinion on each opinion unit.

Accounting principles generally accepted in the United States of America require that management's discussion and analysis and budgetary comparison information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the required supplementary information (RSI) in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation, and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI. The following RSI is required by accounting principles generally accepted in the United States of America. This RSI will be subjected to certain limited procedures but will not be audited:

1. Management's Discussion and Analysis
2. Budgetary Comparison Schedule

Supplementary information other than RSI will accompany the District's basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and perform certain additional procedures, including comparing and reconciling the supplementary information to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on the following supplementary information in relation to the financial statements as a whole:

1. Schedule of Average Daily Attendance
2. Schedule of Instructional Time
3. Schedule of Financial Trends and Analysis
4. Reconciliation of Annual Financial and Budget Report with Audited Financial Statements

The following supplementary information will also accompany the District's basic financial statements. We will not subject such information to the auditing procedures applied in the audit of the financial statements and we will not express an opinion or provide any assurance on them.

1. Local Education Agency Organization Structure
2. Schedule of Charter Schools

#### **The Objective of an Audit**

The objective of our audit is the expression of opinions as to whether your basic financial statements are fairly presented, in all material respects, in accordance with generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions on the financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

### **General Audit Procedures**

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS), the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America, and the *Guide for Annual Audits of K-12 Local Educational Agencies and State Compliance Reporting*, issued by the Education Audit Appeals Panel. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements.

The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

### **Internal Control Audit Procedures**

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with U.S. GAAS, *Government Auditing Standards* issued by the Comptroller General of the United States of America, and the *Guide for Annual Audits of K-12 Local Educational Agencies and State Compliance Reporting*, issued by the Education Audit Appeals Panel.

In making our risk assessments, we consider internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.

### **Compliance with Laws and Regulations**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.



### **Management Responsibilities**

Our audit will be conducted on the basis that management acknowledge and understand that they have responsibility:

1. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;
2. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements; and
3. To provide us with:
  - a. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements such as records, documentation, and other matters;
  - b. Additional information that we may request from management for the purpose of the audit; and
  - c. Unrestricted access to persons within the District from whom we determine it necessary to obtain audit evidence.
4. For including the auditors' report in any document containing financial statements that indicates that such financial statements have been audited by the District's auditor;
5. For identifying and ensuring that the District complies with the laws and regulations applicable to its activities; and
6. For adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year period(s) under audit are immaterial, both individually and in the aggregate, to the financial statements as a whole.

With regard to the supplementary information referred to above, you acknowledge and understand your responsibility: (a) for the preparation of the supplementary information in accordance with the applicable criteria; (b) to provide us with the appropriate written representations regarding supplementary information; (c) to include our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information; and (d) to present the supplementary information with the audited financial statements, or if the supplementary information will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of the supplementary information no later than the date of issuance by you of the supplementary information and our report thereon.

As part of our audit process, we will request from management written confirmation concerning representations made to us in connection with the audit.

## Reporting

We will issue a written report upon completion of our audit of the District's basic financial statements. Our report will be addressed to the Board of Trustees of the District. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement. If our opinions are other than unqualified, we will fully discuss the reasons with you in advance.

In accordance with the requirements of *Government Auditing Standards*, we will also issue a written report describing the scope of our testing over internal control over financial reporting and over compliance with laws, regulations, and provisions of grants and contracts, including the results of that testing. However, providing an opinion on internal control and compliance over financial reporting will not be an objective of the audit and, therefore, no such opinion will be expressed.

In accordance with the *Guide for Annual Audits of K-12 Local Educational Agencies and State Compliance Reporting*, we will also issue a written report that will include an opinion or disclaimer of opinion regarding the District's compliance with the state compliance requirements described in the *Guide for Annual Audits of K-12 Local Educational Agencies and State Compliance Reporting*.

## Other

We may advise you about appropriate accounting principles and their application and may assist in the preparation of your financial statements, but the responsibility for the financial statements remains with you. Management is also responsible for adjusting the financial statements to correct material misstatements and for affirming to us in the management representation letter that the effects of any uncorrected misstatements, resulting from errors or fraud, aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

With respect to any nonattest services we perform, the District's management is responsible for: (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities. *Government Auditing Standards* require that we document an assessment of the skills, knowledge, and experience of management, should we participate in any form of preparation of the basic financial statements and related schedules or disclosures as these actions are deemed a nonattest service.

If you intend to publish or otherwise reproduce the financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

In accordance with our document retention and destruction policy, the documentation related to this engagement will be retained for eight years.

We may from time to time, and depending on the circumstances, use certain third-party service providers in serving your account. We may share confidential information about you with these services providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider.

#### **Provisions of Engagement Administration, Timing, and Fees**

The timing of our audit will be scheduled for performance and completion as documented in our annual planning letter to the Board of Trustees. The audit reports will be issued on or before December 15<sup>th</sup> of each year.

Dawn M. Buchanan is the engagement principal for the audit services specified in this letter. Her responsibilities include supervising Kcoe Isom, LLP's services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

Our fees are based on the amount of time required at various levels of responsibility, plus actual out-of-pocket expenses. Our gross fee, including expenses, will not exceed the following for the fiscal years indicated:

2015-16	\$14,000
2016-17	\$14,700
2017-18	\$15,400

The fee estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the work performed. We understand that you will provide us with all financial records and related information required for our audit and that you are responsible for the accuracy and completeness of that information. We will provide you with lists of information and various forms that can be used to provide us with the financial records and related information required for our audit. You will be obligated to compensate us at the average hourly rates included below for all time expended by us as a result of the issuance of new long-term debt, acquisition or construction of new capital assets, establishment of new funds, implementing new attendance programs, receiving new awards subject to state compliance testing, identification and testing of new major programs, sponsoring of new charter schools, and adjusting the financial statements for inaccurate or incomplete amounts recorded in the general ledger, unaudited actual financial reports, or conversion entries. Your employees will prepare all confirmations we request and will locate any documents or invoices selected by us for testing.

Whenever possible, we will attempt to use District's personnel to assist in the preparation of schedules and analyses of accounts. This effort could substantially reduce our time requirements and facilitate the timely conclusion of the audit.

Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. A late payment fee of 1.5% per month will be added to all overdue balances over 30 days. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all charges and to reimburse us for all out-of-pocket expenditures through the date of termination.

All audit requirements included in the July 1, 2015, audit guide published by the Education Audit Appeals Panel, *Guide for Annual Audits of K-12 Local Educational Agencies and State Compliance Reporting*, have been incorporated in the above fees. In the event that any additional services may be requested by the District or required by *Guide for Annual Audits of K-12 Local Educational Agencies and State Compliance Reporting*, published by the Education Audit Appeals Panel subsequent to July 1, 2015, those services will be billed to the District at \$285 per hour for 2015-16, \$300 per hour for 2016-17, and \$315 per hour for 2017-18.

The above fees do not include the presentation of the audit report at the District's board meeting. Should you desire a presentation, you will be obligated to compensate us at our standard hourly rates for travel time and travel expenses in addition to the time required to prepare for and attend the board meeting. Our standard hourly rates, which are adjusted annually in January, are currently as follows:

Partner	\$400
Manager	\$240
Senior	\$210

The comprehensive changes related to the financial reporting model required by Governmental Accounting Standards Board (GASB) Statement No. 34, *Basic Financial Statements – and Management’s Discussion and Analysis – for State and Local Governments*, require adequate planning and preparation by District personnel to ensure that all necessary information is accurately and thoroughly compiled prior to the beginning of audit fieldwork. We recommend that District personnel responsible for preparing for the audit develop a comprehensive list of all tasks required to be completed prior to and following the fiscal year-end and that District management monitor a timeline of deadlines to verify that the District is prepared for the arrival of the auditors.

Proper use of funds, objects, and functions by District personnel is key to efficiently performing the audit. Because the conversion entries in the SACS Financial Reporting Software are designed to prohibit correcting accounting errors that have been made in the general ledger, conversion entries need to be prepared and reviewed by District personnel prior to closing the funds in the general ledger. The above fees are based on District personnel performing all closing and conversion procedures and recording all necessary journal entries in the general ledger prior to fieldwork and submitting amended, unaudited actual financial reports if necessary.

The audit documentation for this engagement is the property of KCoe Isom, LLP and constitutes confidential information. However, we may be requested to make certain audit documentation available to the California State Controller’s Office or the U.S. Government Accountability Office and federal agencies and the U.S. Government Accountability Office pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of KCoe Isom, LLP’s personnel. Furthermore, upon request, we may provide copies of selected audit documentation to these agencies and regulators. The regulators and agencies may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies.

Further, we will be available during the year to consult with you on financial management and accounting matters of a routine nature.

During the course of the audit we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

At the conclusion of our audit engagement, we will communicate to the Board of Trustees the following significant findings from the audit:

- Our view about the qualitative aspects of the District’s significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;

- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- Representations we requested from management;
- Management's consultations with other accountants, if any; and
- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

In accordance with the requirements of *Government Auditing Standards*, we have attached a copy of our 2012 external peer review report of Matson and Isom for your consideration and files. KCoe Isom, LLP formed January 1, 2015, upon merging Kennedy and Coe and Matson and Isom.

You agree to release, indemnify, defend, and hold us harmless from any liability or costs, including attorney's fees, resulting from management's knowing misrepresentations to us. This agreement is binding upon, and inures to the benefit of, the parties and their respective permitted successors and assigns. Please sign and return this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements including our respective responsibilities. A copy is enclosed for your records.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Very truly yours,

KCoe Isom, LLP



Dawn M. Buchanan, CPA

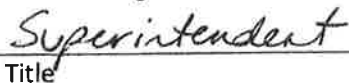
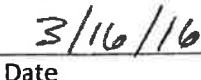
Email: [taen.saeteurn@kcoe.com](mailto:taen.saeteurn@kcoe.com)

DMB:jp

Enclosures

**Acknowledged:**

Golden Feather Union Elementary School District

  
\_\_\_\_\_  
Signature  
\_\_\_\_\_  
Title  
\_\_\_\_\_  
Date



**POWELL & SPAFFORD, LLP**  
CERTIFIED PUBLIC ACCOUNTANTS

Jessie C. Powell, CPA  
Daniel C. Spafford, CPA

License No. 00000000000000000000000000000000  
Member of American Institute of Certified Public Accountants

## System Review Report

To the Members of  
Matson and Isom  
and the Peer Review Committee of the California Society of CPAs

We have reviewed the system of quality control for the accounting and auditing practice of Matson and Isom (the firm) in effect for the year ended March 31, 2012. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at [www.aicpa.org/prsummary](http://www.aicpa.org/prsummary).

As required by the standards, engagements selected for review included engagements performed under *Government Auditing Standards* and audits of Employee Benefit Plans.

In our opinion, the system of quality control for the accounting and auditing practice of Matson and Isom in effect for the year ended March 31, 2012, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency (ies)* or *fail*. Matson and Isom has received a peer review rating of *pass*.

*Powell & Spafford, LLP*

May 24, 2012