

April 24, 2019 GFUESD Board Mtg. Agenda

Meeting Location: Spring Valley School 2771 Pentz Rd. Oroville, CA 95965

Time: 4:00 Closed Session 4:30 PM Open Session

*For persons wishing to review the full agenda packet, one is available in the lobby at each school site. Meeting site is wheelchair accessible. Any individuals who require special accommodations should contact the superintendent (530) 533-3833 at least two days before the meeting date.*

**1. CALL TO ORDER – TIME:**

**BOARD OF TRUSTEES**

Deborah Ingvaldsen President \_\_\_\_\_

Paula Neher Clerk \_\_\_\_\_

Don Saul Trustee \_\_\_\_\_

Reyna Lubner Trustee \_\_\_\_\_

Richard Miller Trustee \_\_\_\_\_

Josh Peete Superintendent \_\_\_\_\_

Pearl Lankford Executive Assistant \_\_\_\_\_

**2. PUBLIC COMMENTS**

**3. CLOSED SESSION**

**3.1 Public Employee Discipline/Dismissal/Release**

**3.2 Conference with Labor Negotiator Josh Peete**

**4. CLOSED SESSION REPORT**

**5. FLAG SALUTE**

**6. APPROVAL TO VARY THE SEQUENCE**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**7. PUBLIC COMMENTS**

This is the time at which the President invites anyone in the audience: including district employees, wishing to address the Board on a matter not on the agenda to stand, state your name, and address for the record. Presentations will be limited to (3) minutes; maximum of (20) minutes to each subject matter. The board is prohibited by law from taking action or discussing any item if it is not listed on the agenda, unless permitted by law. For those wishing to address items on the agenda, time will be available as each agenda item is introduced.

**8. REPORTS**

**8.1. Superintendent School Report**

**8.2. CSEA**

**8.3. GFTA**

**8.4. Parents' Club**

**8.5. Board Members**

**9. CONSENT CALENDAR**

**9.1 Minutes 3.4.19/3.20.19/3.27.19 (REF)**

**9.2 Approval of Bill Warrants 3/16/19 – 4/19/19 (REF)**

**9.3 Transfers #22-23**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**10. INFORMATION FOR DISCUSSION**

**10.1 Financial Report (Income Statement) (REF)**

**10.2 Attendance Report (REF)**

**10.3 Cell Phone Use (REF)**

**10.4 LCAP Update**

**10.5 Quonset Hut Surplus (REF)**

**11 ACTION ITEMS/NEW BUSINESS**

**11.1 Intra-Budget Transfer Resolution end of 18/19 School Year (REF)**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**11.2 Surplus Quonset Hut Items - Obsolete (REF)**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**11.3 Approval of 17/18 School Accountability Report Card (REF)**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**11.4 2019-2020 School Calendar (REF)**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**11.5 Adoption of Sexual Health Curriculum (2<sup>nd</sup> Reading) (REF)**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**11.6 MOU K9 / Dog Program (REF)**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**11.7 Approve updated Assistant Principal Job Description (REF)**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**11.8 Chico State Intern Agreement (REF)**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**12 MOTION TO CONVENE TO CLOSED SESSION**

Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_

**13 CLOSED SESSION REPORT**

**14 ADJOURNMENT Time:\_\_\_\_\_ Motion\_\_\_\_\_Second\_\_\_\_\_Vote\_\_\_\_\_**



March 4, 2019 GFUESD Special Board Mtg. Minutes

Location: Spring Valley School

1. Call to Order at 7:50. Present: Ingvaldsen, Saul, Miller, and Lubner. Mrs. Neher arrived at 7:55.
2. Public comment – None
3. Mr. Saul made the motion to adjourn to closed session. Seconded by Mr. Miller, the board voted 4-0. Ayes: Ingvaldsen, Saul, Lubner, Miller.
4. Closed: Public Employee Discipline/Dismissal/Release. (Adopt Resolution 8 2018-2019 Non Re-Election of Certificated Probationary Employee). – Board President reported out that “During the closed session held earlier this morning, the Board adopted a resolution pursuant to Ed Code section 44929.21 and authorized the District’s Superintendent to notify a teacher of release from his probationary position. Motion: Saul Second: Miller Vote: 5-0 Ayes: Ingvaldsen, Neher, Saul, Miller, Lubner.
5. Flag Salute led by Mr. Saul
6. No Public Comment
7. Certificated Resignation (Darden). – Mr. Miller made a motion to rescind his table. Seconded by Mr. Saul and following discussion, the board voted 5-0. Ayes: Ingvaldsen, Neher, Saul, Lubner, Miller.
8. Public Hearing (Administrator Ratio) – Mr. Saul made a motion to adjourn to public hearing. Seconded by Mr. Miller, the board voted 5-0. Ayes: Ingvaldsen, Neher, Saul, Miller, Lubner.
9. Public Hearing (No comments)
10. Motion to reconvene. – Mr. Saul made the motion. Seconded by Mr. Miller, the board voted 5-0. Ayes: Ingvaldsen, Neher, Miller, Lubner, Saul.
11. Board Approval of 19/20 CDE Administrator Ratio Waiver – Mr. Saul made the motion to approve. Seconded by Mr. Miller, the board voted 5-0. Ayes: Ingvaldsen, Neher, Saul, Miller, Lubner.
12. Mr. Saul made a motion to adjourn at 8:05. Seconded by Mr. Miller, the board voted 5-0 to adjourn. Ayes: Ingvaldsen, Neher, Saul, Miller, Lubner.

Golden Feather Union Elementary School Board Minutes  
March 20, 2019

Meeting Location: Spring Valley Board Room  
2771 Pentz Rd. Oroville, CA 95965

Time: 4:00 Closed Session 4:30 PM Open Session

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**1. CALL TO ORDER – TIME: 4:00**

**BOARD OF TRUSTEES**

Deborah Ingvaldsen	President	Present
Paula Neher	Clerk	Present
Don Saul	Trustee	Present
Reyna Lubner	Trustee	Present
Richard Miller	Trustee	Present

Josh Peete	Superintendent	Present
Pearl Lankford	Executive Assistant	Present

**2. PUBLIC COMMENTS - None**

**3. CLOSED SESSION**

**3.1 Public Employee Discipline/Dismissal/Release**

**3.2 Conference with Labor Negotiator Josh Peete**

**4. CLOSED SESSION REPORT – No Action Taken**

**5. FLAG SALUTE- Led by Mr. Saul**

**6. APPROVAL TO VARY THE SEQUENCE - None**

**7. PUBLIC COMMENTS - None**

**8.0 REPORTS**

**8.1. Superintendent School Report – Superintendent Josh Peete presented the board with Concow School Water Updates, Spring Valley Projects update, Upcoming Dates, and District and Campus Initiatives.**

**8.2. CSEA- No Report**

**8.3. GFTA- Will be meeting Monday, March 25<sup>th</sup> at 3:00.**

**8.4. Parents' Club – Planning the Spring Fling and Easter Egg Hunt**

**8.5. Board Members – Attended the County Wide Board Mtg.**

**9. CONSENT CALENDAR**

**9.1 Approval of Bill Warrants (2/21/19 –3/15/19)**

**9.2 Transfer Requests - None**

**9.3 February 27<sup>th</sup> and March 4<sup>th</sup> 2019 Board Minutes**

Mr. Saul made the motion to approve. Seconded by Mr. Miller, the board voted 5-0. Ayes: Ingvaldsen, Neher, Saul, Miller, Lubner.

**10.0 INFORMATION FOR DISCUSSION**

**10.1 Attendance**

**10.2 LCAP – Superintendent Josh Peete presented the board with a current LCAP Update. Next LCAP Meeting on March 28, 2019 @ BCOE. School Site Council met and discussed LCAP.**

**10.3 19/20 Instructional Minutes**

**10.4 19/20 School Calendar**

**10.5 Board Goals – Next mtg. March 27<sup>th</sup>, 2019 @ 4:00 S.V. Discussion/Adding More Security.**

**10.6 District Organization – Superintendent Josh Peete presented the board with the current 19/20 Organizational Structure.**

**11.0 ACTION ITEMS/NEW BUSINESS**

**11.1 Approval of 2<sup>nd</sup> Interim Budget (REF)**

Mr. Saul made the motion to approve. Seconded by Mr. Miller, the board voted 5-0. Ayes: Ingvaldsen, Neher, Saul, Miller, Lubner.

**11.2 Sexual Health Curriculum Adoption (first reading) (REF)**

Mrs. Neher made the motion to approve. Seconded by Mr. Saul, the board voted 5-0 to approve. Ayes: Ingvaldsen, Neher, Saul, Miller, Lubner.

**11.3 School Innovations & Achievement Services Agreement 19/20 (REF)**

Mr. Miller made the motion to approve. Seconded by Mrs Neher, the board voted 5-0 to approve. Ayes: Ingvaldsen, Neher, Saul, Miller, Lubner.

**11.4 MOU BCOE/After School Program 18/19 (REF)**

Mr. Miller made the motion to approve. Seconded by Mr. Saul, the board voted 5-0 to approve. Ayes: Ingvaldsen, Neher, Saul, Miller, Lubner.

**11.5 Lynnette Mack 7 hr. Secretary 12/3/18 (post Camp Fire) CSEA MOU (REF)**

Mrs. Neher made the motion to approve. Seconded by Mr. Miller, the board voted 5-0. Ayes: Ingvaldsen, Neher, Saul, Miller, Lubner.

**11.6 Emilia Erickson 5 hr. Custodian 12/3/18 (post Camp Fire) CSEA MOU (REF)**

Mr. Miller made the motion to approve. Seconded by Mr. Saul, the board voted 5-0. Ayes: Ingvaldsen, Neher, Saul, Miller, Lubner.

**11.7 Resignation – Valerie Chenoweth (REF)**

Mr. Saul made the motion to approve. Seconded by Mr. Miller, the board voted 5-0. Ayes: Ingvaldsen, Neher, Saul, Miller, Lubner.

**11.8 Approve 19/20 School Calendar (REF)**

Mr. Saul moved to table this item. Seconded by Mr. Miller, the board voted 5-0 to table . Ayes: Ingvaldsen, Neher, Saul, Miller, Lubner.

**11.9 Chico State Intern Agreement (REF)**

Mr. Saul moved to table this item. Seconded by Mr. Miller, the board voted 5-0 to table . Ayes: Ingvaldsen, Neher, Saul, Miller, Lubner.

**12.0 MOTION TO CONVENE TO CLOSED SESSION**

Mr. Miller made the motion. Seconded by Mr. Saul, the board voted 5-0. Ayes: Ingvaldsen, Neher, Saul, Miller, Lubner.

**13.0 CLOSED SESSION REPORT – No Action Taken**

**ADJOURNMENT** **Time:6:01** Motion: Mr. Saul Second: Mr. Miller Vote: 5-0



Location: Spring Valley School 2771 Pentz Rd. Oroville, CA 95965 (530) 533-3467

Time: 4:00 PM Closed Session 4:15 PM Open Session

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**1.0 CALL TO ORDER – TIME: 4:05**

**BOARD OF TRUSTEES**

Deborah Ingvaldsen	President	Present
Paula Neher	Clerk	Present
Don Saul	Trustee	Present
Richard Miller	Trustee	Present
Reyna Lubner	Trustee	Present

Josh Peete	Superintendent	Present
Pearl Lankford	Executive Assistant	Present

\*Public Comment - None

**2.0 CLOSED SESSION**

**2.1 Conference with Labor Negotiators – Josh Peete – No Action Taken**

**3.0 FLAG SALUTE – Led by Mr. Saul**

**4.0 APPROVAL TO VARY THE SEQUENCE - None**

**5.0 PUBLIC COMMENTS – 8<sup>th</sup> Grade Students, Ethan and Aidan, commented that they would really like to use their phones at school. They spoke about possibly “earning” them as a reward for good behavior.**

**6.0 INFORMATION FOR DISCUSSION**

**6.1 Board Goals – Discussion/Update...**

- \*Staffing/Configurations (4 teachers based on current numbers).**
- \* Campus Safety**
- \* Amphitheatre Construction**
- \* Concow Reconstruction**
- \*MTSS Systems Implementation and Management**

**6.2 Concow Construction – Kathleene Wheeler is working with the district coordinating with oes, fema, and insurance company.**

**7.0 ACTION ITEMS**

**7.1 Approve Updated Board Goals**

**Mr. Miller made a motion to approve. Seconded by Mr. Saul, the board voted 5-0. Ayes: Ingvaldsen, Neher, Saul, Miller, Lubner.**

**7.2 MOU ICOE/GFUESD Regarding the Implementation of the Broadband Infrastructure Improvement Grant Program (REF)**

**Mrs. Neher made a motion to approve. Seconded by Mr. Miller, the board voted 5-0 to approve. Ayes: Ingvaldsen, Neher, Saul, Miller, Lubner.**

**8.0 MOTION TO ADJOURN TIME: 6:00**

**Motion: Mr. Saul Second: Mr. Miller Vote: 5-0**

## Checks Dated 03/16/2019 through 04/18/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
3005-139947	03/21/2019	Moore, Marianne G	01-4300		1,036.82
3005-139948	03/21/2019	Pritchard, Darcy L	01-4300		636.11
3005-139949	03/21/2019	Agri Electric	01-5600		257.34
3005-139950	03/21/2019	AT&T	01-5900		333.12
3005-139951	03/21/2019	BCAA	01-5200		60.00
3005-139952	03/21/2019	Ben Toilet Rentals Inc	01-5600		244.37
3005-139953	03/21/2019	BUTTE COUNTY SHERIFFS DEPT	01-5800		108.00
3005-139954	03/21/2019	CALIF OCCUPATIONL MEDICAL PROF	01-5800		186.00
3005-139955	03/21/2019	CDW GOVERNMENT INC	01-5800		121.00
3005-139956	03/21/2019	Complete Asphalt Svc Co Inc	01-4300		17.16
3005-139957	03/21/2019	Durham Pump Inc	01-5800		3,713.32
3005-139958	03/21/2019	HOME DEPOT CRC/GECFGECF DEPT 32 2649078221	01-4300		347.44
3005-139959	03/21/2019	JC NELSON SUPPLY CO	01-4300		407.34
3005-139960	03/21/2019	K GAS	01-4300		24.54
3005-139961	03/21/2019	KCOE ISOM LLP	01-5800		6,850.00
3005-139962	03/21/2019	LAKEVIEW PETROLEUM CO STOHLMAN & ROGERS INC	01-5800		1,797.44
3005-139963	03/21/2019	LillyPadPools	01-4300		32.00
3005-139964	03/21/2019	John McIntosh	01-4300		29.26
3005-139965	03/21/2019	P G & E	01-5500		4,751.56
3005-139966	03/21/2019	Poor Richard's Press	01-4100		999.32
3005-139967	03/21/2019	Ray Morgan Company	01-5600		1,627.52
3005-139968	03/21/2019	Ray Morgan Company	01-5600		1,047.39
3005-139969	03/21/2019	RECOLOGY BUTTE COLUSA COUNTIES	01-5500		193.52
3005-139970	03/21/2019	RIEBES AUTO PARTS	01-4300		55.51
3005-139971	03/21/2019	STATE OF CALIFORNIA DOJ ACCOUNTING OFFICE	01-5800		32.00
3005-139972	03/21/2019	VERIZON WIRELESS	01-5900		1.80
3005-139973	03/21/2019	BASIC LABORATORY INC ACCOUNTS RECEIVABLE	01-5800		2,202.20
3005-140207	03/26/2019	ALHAMBRA/SIERRA SPRINGS	01-4300		192.37
3005-140208	03/26/2019	CALIF OCCUPATIONL MEDICAL PROF	01-5800		46.50
3005-140209	03/26/2019	CDW GOVERNMENT INC	01-4300		749.71
3005-140210	03/26/2019	INDUSTRIAL POWER PRODUCTS MJB WELDING	01-4300		40.74
3005-140211	03/26/2019	LOZANO SMITH LLP	01-5800		413.00
3005-140212	03/26/2019	Oroville Safe Lock & Door	01-5800		30.03
3005-140213	03/26/2019	SAN JOAQUIN COE	01-5800		450.00
3005-140905	04/02/2019	Peete, Joshua J	01-4300	664.61	
			Unpaid Tax	27.75-	636.86
3005-142216	04/16/2019	Stratton, Douglas R	01-4300		91.73
3005-142217	04/16/2019	BASIC LABORATORY INC ACCOUNTS RECEIVABLE	01-5800		78.60
3005-142218	04/16/2019	Clark Pest Control Accounting Office	01-5800		145.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 1 of 2

## Checks Dated 03/16/2019 through 04/18/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Expensed Amount	Check Amount
3005-142219	04/16/2019	CSBA	01-5300		1,668.00
3005-142220	04/16/2019	HOME DEPOT CRC/GECFGECF DEPT 32 2649078221	01-4300		586.86
3005-142221	04/16/2019	KCOE ISOM LLP	01-5800		4,297.00
3005-142222	04/16/2019	OFFICE DEPOT	01-4300		69.20
3005-142223	04/16/2019	RECOLOGY BUTTE COLUSA COUNTIES	01-5500		946.54
3005-142224	04/16/2019	USBANCORP EQUIPMENT FINANCE	01-5600		685.26
Total Number of Checks			44		<u><u>38,239.48</u></u>

## Fund Recap

Fund	Description	Check Count	Expensed Amount
01	GeneralFund	44	38,267.23
	Total Number of Checks	44	38,267.23
	Less Unpaid Tax Liability		27.75-
	Net (Check Amount)		<u><u>38,239.48</u></u>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 2 of 2

## Fund 01 - General Fund

Fiscal Year 2018/19 Through April 2019

Object	Description	Adopted Budget	Revised Budget	Revenue	Balance	% Rcvd
<b>Revenue Detail</b>						
<b>LCFF Revenue Sources</b>						
8011	LCFFStateAid-CurrentYear	361,499.00	361,499.00	665,371.00	303,872.00-	184.06
8012	EduProtectionAccountStAidCurYr	11,966.00	11,966.00	81,106.00	69,140.00-	677.80
8019	LCFFRevenueLimitStateAidPrnYrs			391.00-	391.00	NO BDGT
8021	HomeownersExemptions	9,667.00	9,510.00	1,430.92	8,079.08	15.05
8022	TimberYieldTax	5,576.00	9,498.00	7,622.47	1,875.53	80.25
8041	SecuredRollTaxes	994,241.00	959,163.00	527,796.20	431,366.80	55.03
8042	UnsecuredRollTaxes	36,858.00	32,863.00	36,817.11	3,954.11-	112.03
8043	PriorYearsTaxes	1,349.00	1,416.00	451.91	964.09	31.91
8044	SupplementalTaxes	34,810.00	42,346.00	10,580.00	31,766.00	24.98
8045	EducatrRevenueAugmentationFund	107,475.00-	134,090.00-	72,998.37-	61,091.63-	54.44
8096	Trns2ChrtSchllnLieuOfPropTaxes	23,847.00-	78,157.00-	464,914.00-	386,757.00	594.85
	<b>Total LCFF Revenue Sources</b>	<b>1,324,644.00</b>	<b>1,216,014.00</b>	<b>792,872.24</b>	<b>423,141.76</b>	<b>65.20</b>
<b>Federal Revenue</b>						
8181	SpecialEducation-Entitlement	10,880.00	6,966.00		6,966.00	
8290	AllOtherFederalRevenue	98,254.00	102,583.00	68,865.51	33,717.49	67.13
8291	DeferredFederalRevenue		3,919.00		3,919.00	
	<b>Total Federal Revenue</b>	<b>109,134.00</b>	<b>113,468.00</b>	<b>68,865.51</b>	<b>44,602.49</b>	<b>60.69</b>
<b>Other State Revenues</b>						
8311	OtherStateApportionmentsCurrYr	39,120.00	43,034.00	27,498.00	15,536.00	63.90
8550	MandatedCostReimbursements		10,911.00	5,459.00	5,452.00	50.03
8560	StateLotteryRevenue	11,217.00	10,716.00	2,378.44	8,337.56	22.20
8590	AllOtherStateRevenue	39,651.00	54,008.00	2,862.00	51,146.00	5.30
	<b>Total Other State Revenues</b>	<b>89,988.00</b>	<b>118,669.00</b>	<b>38,197.44</b>	<b>80,471.56</b>	<b>32.19</b>
<b>Other Local Revenue</b>						
8650	LeasesandRentals	17,200.00				NO BDGT
8660	Interest	4,900.00	6,500.00	5,470.85	1,029.15	84.17
8699	AllOtherLocalRevenue	11,500.00	506,722.00	555,998.00	49,276.00-	109.72
	<b>Total Other Local Revenue</b>	<b>33,600.00</b>	<b>513,222.00</b>	<b>561,468.85</b>	<b>48,246.85-</b>	<b>109.40</b>
	<b>Total Year To Date Revenues</b>	<b>1,557,366.00</b>	<b>1,961,373.00</b>	<b>1,461,404.04</b>	<b>499,968.96</b>	<b>74.51</b>
<b>Expenditure Detail</b>						
<b>Certificated Salaries</b>						
Object	Description	Adopted Budget	Revised Budget	Actual	Balance	% Used

Selection Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 14, Starting Period = 1, Ending Account Period = 0, Stmt Option? = , Zero Amounts? = N, SACS? = N, Restricted? = Y)

## Fund 01 - General Fund

Fiscal Year 2018/19 Through April 2019

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
<b>Expenditure Detail (continued)</b>							
<b>Certificated Salaries (continued)</b>							
1100	Certificated Teachers Salaries	303,614.00	324,187.00	76,112.38	248,108.76	34.14-	76.53
1101	Teacher Subs Pay	10,618.00	8,000.00		2,739.98	5,260.02	34.25
1102	Teacher Extra Duty Pay	3,300.00	4,288.00		4,287.57	.43	99.99
1300	Crtificd Supvr Admnstr Stry	105,063.00	144,663.00	46,113.75	98,629.25	80.00-	68.18
	<b>Total Certificated Salaries</b>	<b>422,595.00</b>	<b>481,138.00</b>	<b>122,226.13</b>	<b>353,765.56</b>	<b>5,146.31</b>	<b>73.53</b>
<b>Classified Salaries</b>							
2100	Classified Instructional Salary	80,123.00	54,515.00	9,538.98	44,975.77	.25	82.50
2101	Aide Subs Pay	600.00	1,000.00		644.89	355.11	64.49
2102	Aide Overtime Extra Pay	2,450.00	2,450.00		65.84	2,384.16	2.69
2104	Aide Vacation Payout	4,468.00	1,344.00			1,344.00	
2200	Classified Support Salaries	108,497.00	99,270.00	26,323.09	68,900.71	4,046.20	69.41
2201	Class Support OT Pay	1,260.00	1,260.00			1,260.00	
2202	Class Support Extra Help	6,400.00	25,500.00		19,552.83	5,947.17	76.68
2203	Classified Support Substitutes	900.00	1,250.00		509.12	740.88	40.73
2204	Classified Support Vac Payout	6,628.00	3,422.00			3,422.00	
2400	Clerical Technicl Offic Staff Stry	74,486.00	85,812.00	23,747.10	62,065.09	.19-	72.33
2404	Clerical Vacation Payout	5,804.00	7,287.00			7,287.00	
2900	<b>Other Classified Salaries</b>		<b>2,000.00</b>		<b>1,265.32</b>	<b>734.68</b>	<b>63.27</b>
	<b>Total Classified Salaries</b>	<b>291,616.00</b>	<b>285,110.00</b>	<b>59,609.17</b>	<b>197,979.57</b>	<b>27,521.26</b>	<b>69.44</b>
<b>Employee Benefits</b>							
3101	STRS Certificated Positions	108,392.00	127,225.00	19,844.88	56,896.20	50,483.92	44.72
3202	PERS Classified Positions	52,256.00	46,409.00	10,320.78	27,351.80	8,736.42	58.94
3301	OASDI Medicare Altrmtv Certific Positns			8.67	80.46	89.13-	NO BDGT
3302	OASDI Medicare Altrmtv Clas Position	17,474.00	17,117.00	3,449.95	11,934.05	1,733.00	69.72
3311	Medicare Certificated	6,034.00	6,810.00	1,758.30	4,976.38	75.32	73.07
3312	Medicare Classified	4,086.00	4,076.00	806.85	2,863.39	405.76	70.25
3401	Hlth Wlfr Benefits Certificat Positin	66,463.00	61,606.00	24,070.61	59,212.53	21,677.14-	96.11
3402	Hlth Wlfr Benefit Clasifid Positin	87,840.00	60,366.00	26,066.45	61,300.91	27,001.36-	101.55
3501	St Unemplmnt Insurmc Cert Positns	206.00	237.00	60.63	175.02	1.35	73.85
3502	St Unemplmnt Insurmc Clasifid Pos	140.00	143.00	28.17	99.20	15.63	69.37
3601	WC Insurance Certificatd Positns	10,493.00	12,200.00	3,098.91	8,969.39	131.70	73.52
3602	WCCompenshtn Insurmc Class Positin	7,242.00	7,355.00	1,527.54	5,178.56	648.90	70.41
3701	OPEBAlocated Certificatd Positin		11,568.00		408.00-	11,976.00	-3.53
3702	OPEBAlocated Classified Positin		24,272.00	639.42	4,352.84	19,279.74	17.93
	<b>Total Employee Benefits</b>	<b>360,626.00</b>	<b>379,384.00</b>	<b>91,681.16</b>	<b>242,982.73</b>	<b>44,720.11</b>	<b>64.05</b>

Selection Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 14, Starting Period = 1, Ending Account Period = 0, Stmt Option? = , Zero Amounts? = N, SACS? = N, Restricted? = Y)

ESCAPE

ONLINE

Page 2 of 23

## Fund 01 - General Fund

Fiscal Year 2018/19 Through April 2019

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
<b>Expenditure Detail (continued)</b>							
<b>Books and Supplies</b>							
4100	Apprvd Txtbook Cor Curricula Mterl	16,775.00	16,784.00		4,992.24	11,791.76	29.74
4200	Books and Other Reference Material	250.00			121.99	121.99-	NO BDGT
4300	Materials and Supplies	59,155.00	277,750.00	7,870.41	28,523.85	241,355.74	10.27
4400	Noncapitalized Equipment	15,741.00	5,500.00		3,485.63	2,014.37	63.38
	<b>Total Books and Supplies</b>	<b>91,921.00</b>	<b>300,034.00</b>	<b>7,870.41</b>	<b>37,123.71</b>	<b>255,039.88</b>	<b>12.37</b>
<b>Services and Other Operating Expenditures</b>							
5200	Travel and Conferences	12,746.00	3,193.00	650.00	60.00	2,483.00	1.88
5300	Dues and Memberships	2,699.00	2,699.00		2,913.57	214.57-	107.95
5450	Other Insurance	16,234.00	16,506.00		16,506.00		100.00
5500	Operations Housekeeping Services	40,000.00	45,000.00	31,030.70	25,100.76	11,131.46-	55.78
5600	Rentals Leases Rprs Nncptl Izd Imprv	24,900.00	259,493.00	7,263.85	214,719.36	37,509.79	82.75
5800	Prof Consulting Svcs and Oper Expnd	220,607.00	319,221.00	7,518.08	81,678.95	230,023.97	25.59
5900	Communications	1,500.00	24,000.00	103.93	11,565.88	12,330.19	48.19
	<b>Total Services and Other Operating Expenditures</b>	<b>318,686.00</b>	<b>670,112.00</b>	<b>46,566.56</b>	<b>352,544.52</b>	<b>271,000.92</b>	<b>52.61</b>
<b>Capital Outlay</b>							
6400	Equipment	50,000.00	101,224.00		101,223.70	.30	100.00
	<b>Total Capital Outlay</b>	<b>50,000.00</b>	<b>101,224.00</b>	<b>.00</b>	<b>101,223.70</b>	<b>.30</b>	<b>100.00</b>
<b>Tuition</b>							
7141	Ot Tut Exs Cst Dfct Pmt 2 Dis Chrt Sch		11,157.00			11,157.00	
7142	Oth uith Excs Csts Dfct Py 2 Cnty Off	68,435.00	65,438.00		36,594.00	28,844.00	55.92
	<b>Total Tuition</b>	<b>68,435.00</b>	<b>76,595.00</b>	<b>.00</b>	<b>36,594.00</b>	<b>40,001.00</b>	<b>47.78</b>
	<b>Total Year To Date Expenditures</b>	<b>1,603,879.00</b>	<b>2,293,597.00</b>	<b>327,953.43</b>	<b>1,322,213.79</b>	<b>643,429.78</b>	<b>57.65</b>

Object	Description	Adopted Budget	Revised Budget	Actual	Balance	% Used
<b>Other Financing Sources</b>						
<b>Other Financing Sources</b>						
8912	Be Gen Fund And Spec Res Fund	60,000.00				NO BDGT
	<b>Total Other Financing Sources</b>	<b>60,000.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>NO BDGT</b>
	<b>Total Year To Date Other Financing Sources</b>	<b>60,000.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>NO BDGT</b>
<b>Other Financing Uses</b>						
Object	Description	Adopted Budget	Revised Budget	Actual	Balance	% Used

## Fund 01 - GeneralFund

Fiscal Year 2018/19 Through April 2019

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
<b>Other Financing Uses (continued)</b>							
Interfund Transfers Out							
7616	From GenFund To CafeFund	19,000.00	16,596.00			16,596.00	
	<b>Total Interfund Transfers Out</b>	<b>19,000.00</b>	<b>16,596.00</b>	<b>.00</b>	<b>.00</b>	<b>16,596.00</b>	
	<b>Total Year To Date Other Financing Uses</b>	<b>19,000.00</b>	<b>16,596.00</b>	<b>.00</b>	<b>.00</b>	<b>16,596.00</b>	



## Fund 01 - General Fund

Fiscal Year 2018/19 Through April 2019

Object	Description	Beginning Balance	Year to Date Activity	Ending Balance
<b>Fund Reconciliation</b>				
<b>Assets</b>				
9110	CashinCountyTreasury	641,795.41	7,143.74-	634,651.67
9111	FairVluAdjusmt2CashCntyTrsury	7,975.66-		7,975.66-
9130	RevolvingCashAccount	1,000.00		1,000.00
9290	DuefromGrantorGovernments	66,922.91	36,651.91-	30,271.00
9310	DuefromOtherFunds	3,797.12	3,797.12-	
	<b>Total Assets</b>	<b>705,539.78</b>	<b>47,592.77-</b>	<b>657,947.01</b>
<b>Liabilities</b>				
9500	AccountsPayable	83.25		83.25
9510	A/P:PAYROLL	79,577.40	79,577.40-	
9580	SalesTaxPayable		156.90	156.90
9590	DueToGrantorGovernments	120,573.73	92,796.09-	27,777.64
9610	DueToOtherFunds	14,566.43	14,566.43-	
	<b>Total Liabilities</b>	<b>214,800.81</b>	<b>186,783.02-</b>	<b>28,017.79</b>
	<b>Calculated Fund Balance</b>	<b>490,738.97</b>	<b>139,190.25</b>	<b>629,929.22</b>
<b>Beginning Fund Balance</b>				
9791	BeginningFundBalance	490,738.97		490,738.97
	<b>Beginning Fund Balance Proof</b>	<b>.00</b>	<b>139,190.25</b>	<b>139,190.25</b>
<b>Change in Fund Balance - Excess Revenues ( Expenditures )</b>				
			<b>139,190.25</b>	

## Memo Only - Ending Fund Balance Accounts

Adopted Revised

<b>Reserves</b>			
9720	EncumbranceReserve	327,953.43	327,953.43
<b>Other Designations</b>			
9790	EndingFundBalance	141,919.00	

Selection

Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 14, Starting Period = 1, Ending Account Period = 0, Stmt Option? = , Zero Amounts? = N, SACS? = N, Restricted? = Y)

ESCAPE

ONLINE

Page 5 of 23

## Fiscal13a

## Financial Statement

## Fund 01 - General Fund

Fiscal Year 2018/19 Through April 2019

Revenues, Expenditures, and Changes in Fund Balance		Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
Description							
A. Revenues		1,557,366.00	1,961,373.00		1,461,404.04	499,968.96	74.51
B. Expenditures		1,603,879.00	2,293,597.00	327,953.43	1,322,213.79	643,429.78	57.65
C. Subtotal (Revenue LESS Expense)		46,513.00-	332,224.00-		139,190.25	143,460.82-	
D. Other Financing Sources and Uses							
Sources		60,000.00					
LESS Uses		19,000.00	16,596.00			16,596.00	NO BDGT
E. Net Change in Fund Balance		5,513.00-	348,820.00-		139,190.25	160,056.82-	
F. Fund Balance:							
Beginning Balance (9791)							
Audit Adjustments (9793)		98,445.00	490,739.00		490,738.97		
Other Restatements (9795)							
Adjusted Beginning Balance		98,445.00	490,739.00		490,738.97		
G. Calculated Ending Balance		92,932.00	141,919.00		629,929.22		
*Components of Ending Fund Balance							
Legally Restricted (9740)							
Other Designations (9780)							
Undesig/Unapprop (9790)		92,932.00	141,919.00				
Other					327,953.43		

Selection

Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 14, Starting Period = 1, Ending Account Period = 0, Stmt Option? = , Zero Amounts? = N, SACS? = N, Restricted? = Y)

ESCAPE

ONLINE

Page 6 of 23

## Fund 13 - CafeteriaSpecialRevenueFund

Fiscal Year 2018/19 Through April 2019

Object	Description	Adopted Budget	Revised Budget	Revenue	Balance	% Rcvd
<b>Revenue Detail</b>						
Other Local Revenue						
8660	Interest			24.30	24.30-	NO BDGT
	Total Other Local Revenue	.00	.00	24.30	24.30-	NO BDGT
	Total Year To Date Revenues	.00	.00	24.30	24.30-	NO BDGT
<b>Expenditure Detail</b>						
Object	Description	Adopted Budget	Revised Budget	Actual	Balance	% Used
<b>Services and Other Operating Expenditures</b>						
5200	TravelandConferences		1,096.00	1,095.53	.47	99.96
5800	ProfConsultingSrvcsandOperExpend	19,000.00	15,500.00	34.79	15,465.21	0.22
	Total Services and Other Operating Expenditures	19,000.00	16,596.00	1,130.32	15,465.68	6.81
	Total Year To Date Expenditures	19,000.00	16,596.00	1,130.32	15,465.68	6.81
<b>Other Financing Sources</b>						
Object	Description	Adopted Budget	Revised Budget	Actual	Balance	% Used
<b>Other Financing Sources</b>						
8916	ToCafeFundFromGenFund	19,000.00	16,596.00		16,596.00	
	Total Other Financing Sources	19,000.00	16,596.00	.00	16,596.00	
	Total Year To Date Other Financing Sources	19,000.00	16,596.00	.00	16,596.00	

## Fund 13 - CafeteriaSpecialRevenueFund

Fiscal Year 2018/19 Through April 2019

Object	Description	Beginning Balance	Year to Date Activity	Ending Balance
<b>Fund Reconciliation</b>				
<b>Assets</b>				
9110	CashinCountyTreasury	5,155.20		
9111	FairVluAdjusmt2CashCntyTrsury	64.07-	6,197.15-	1,041.95-
9290	DuefromGrantorGovernments	19.95	19.95-	64.07-
9310	DuefromOtherFunds	8,163.56	8,163.56-	
	<b>Total Assets</b>	<b>13,274.64</b>	<b>14,380.66-</b>	<b>1,106.02-</b>
<b>Liabilities</b>				
9510	A/P-PAYROLL	13,274.64	13,274.64-	
	<b>Calculated Fund Balance</b>	<b>.00</b>	<b>1,106.02-</b>	<b>1,106.02-</b>
	<b>Beginning Fund Balance Proof</b>	<b>.00</b>	<b>1,106.02-</b>	<b>1,106.02-</b>
	<b>Change in Fund Balance - Excess Revenues ( Expenditures )</b>		<b>(1,106.02)</b>	

## Fund 13 - CafeteriaSpecialRevenueFund

Fiscal Year 2018/19 Through April 2019

Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
<b>Revenues, Expenditures, and Changes in Fund Balance</b>						
A. Revenues						
B. Expenditures	19,000.00	16,596.00		24.30 1,130.32	24.30- 15,465.68	NO BDGT 6.81
C. Subtotal (Revenue LESS Expense)	19,000.00-	16,596.00-		1,106.02-	15,489.98-	
D. Other Financing Sources and Uses	19,000.00	16,596.00			16,596.00	
Sources						
LESS Uses						
E. Net Change in Fund Balance	.00	.00		1,106.02-	1,106.02	
F. Fund Balance:						
Beginning Balance (9791)						
Audit Adjustments (9793)						
Other Restatements (9795)						
Adjusted Beginning Balance						
G. Calculated Ending Balance	.00	.00		1,106.02-		
*Components of Ending Fund Balance						
Legally Restricted (9740)						
Other Designations (9780)						
Undesign/Unapprop (9790)						
Other						

## Fund 17 - SpecResOtherThanCapOutlayFund

Fiscal Year 2018/19 Through April 2019

Object	Description	Adopted Budget	Revised Budget	Revenue	Balance	% Rcvd
Revenue Detail						
Other Local Revenue						
8660	Interest	3,000.00	4,200.00	3,032.43	1,167.57	72.20
	Total Other Local Revenue	3,000.00	4,200.00	3,032.43	1,167.57	72.20
	Total Year To Date Revenues	3,000.00	4,200.00	3,032.43	1,167.57	72.20

Object	Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Balance	% Used
Other Financing Uses							
Interfund Transfers Out							
7612	BetGenFundAndSpecResFund	60,000.00					NO BDGT
	Total Interfund Transfers Out	60,000.00	.00	.00	.00	.00	NO BDGT
	Total Year To Date Other Financing Uses	60,000.00	.00	.00	.00	.00	NO BDGT

## Fund 17 - SpecResOtherThanCapOutlayFund

Fiscal Year 2018/19 Through April 2019

Object	Description	Beginning Balance	Year to Date Activity	Ending Balance
<b>Fund Reconciliation</b>				
<b>Assets</b>				
9110	CashinCountyTreasury	328,976.34		333,281.55
9111	FairVluAdjustmt2CashCntyTrsury	4,088.46-	4,305.21	4,088.46-
9200	AccountsReceivable	1,272.78	1,272.78-	
	<b>Total Assets</b>	<b>326,160.66</b>	<b>3,032.43</b>	<b>329,193.09</b>
	<b>Calculated Fund Balance</b>	<b>326,160.66</b>	<b>3,032.43</b>	<b>329,193.09</b>
<b>Beginning Fund Balance</b>				
9791	BeginningFundBalance	326,160.66		326,160.66
	<b>Beginning Fund Balance Proof</b>	<b>.00</b>	<b>3,032.43</b>	<b>3,032.43</b>
	<b>Change in Fund Balance - Excess Revenues ( Expenditures )</b>		<b>3,032.43</b>	

## Memo Only - Ending Fund Balance Accounts

Other Designations	Adopted	Revised
9790 EndingFundBalance	271,109.00	330,361.00

## Fiscal13a

## Financial Statement

## Fund 17 - SpecResOtherThanCapOutlayFund

Fiscal Year 2018/19 Through April 2019

Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
<b>Revenues, Expenditures, and Changes in Fund Balance</b>						
A. Revenues	3,000.00	4,200.00		3,032.43	1,167.57	72.20
B. Expenditures						
C. Subtotal (Revenue LESS Expense)	3,000.00	4,200.00		3,032.43	1,167.57	
D. Other Financing Sources and Uses						
Sources						
LESS Uses	60,000.00					NO BDGT
E. Net Change in Fund Balance	57,000.00-	4,200.00		3,032.43	1,167.57	
F. Fund Balance:						
Beginning Balance (9791)						
Audit Adjustments (9793)	328,109.00	326,161.00		326,160.66		
Other Restatements (9795)						
Adjusted Beginning Balance	328,109.00	326,161.00		326,160.66		
G. Calculated Ending Balance	271,109.00	330,361.00		329,193.09		
*Components of Ending Fund Balance						
Legally Restricted (9740)						
Other Designations (9780)						
Undesig/Unapprop (9790)	271,109.00	330,361.00				
Other						

Selection:

Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 14, Starting Period = 1, Ending Account Period = 0, Stmt Option? = , Zero Amounts? = N, SACS? = N, Restricted? = Y)

ESCAPE

ONLINE

Page 12 of 23



## Fund 20 - SpecResPostEmployBenefitsFund

Fiscal Year 2018/19 Through April 2019

Object	Description	Adopted Budget	Revised Budget	Revenue	Balance	% Rcvd
<b>Revenue Detail</b>						
Other Local Revenue						
8660	Interest	2,400.00	2,700.00	1,919.16	780.84	71.08
	Total Other Local Revenue	2,400.00	2,700.00	1,919.16	780.84	71.08
	Total Year To Date Revenues	2,400.00	2,700.00	1,919.16	780.84	71.08

## Fund 20 - SpecResPostEmployBenefitsFund

Fiscal Year 2018/19 Through April 2019

Object	Description	Beginning Balance	Year to Date Activity	Ending Balance
<b>Fund Reconciliation</b>				
<b>Assets</b>				
9110	CashInCountyTreasury	208,202.66	2,724.68	210,927.34
9111	FairVluAdjustmt2CashCntyTrsury	2,587.51-		2,587.51-
9200	AccountsReceivable	805.52	805.52-	
	<b>Total Assets</b>	<b>206,420.67</b>	<b>1,919.16</b>	<b>208,339.83</b>
	<b>Calculated Fund Balance</b>	<b>206,420.67</b>	<b>1,919.16</b>	<b>208,339.83</b>
<b>Beginning Fund Balance</b>				
9791	BeginningFundBalance	206,420.67	1,919.16	206,420.67
	<b>Beginning Fund Balance Proof</b>	<b>.00</b>	<b>1,919.16</b>	<b>1,919.16</b>
<b>Change in Fund Balance - Excess Revenues ( Expenditures )</b>				

## Memo Only - Ending Fund Balance Accounts

		Adopted	Revised
<b>Other Designations</b>			
9790	EndingFundBalance	212,955.00	209,121.00

## Fiscal13a

## Financial Statement

## Fund 20 - SpecResPostEmployBenefitsFund

Fiscal Year 2018/19 Through April 2019

Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
<b>Revenues, Expenditures, and Changes in Fund Balance</b>						
A. Revenues	2,400.00	2,700.00		1,919.16	780.84	71.08
B. Expenditures						
C. Subtotal (Revenue LESS Expense)	2,400.00	2,700.00		1,919.16	780.84	
D. Other Financing Sources and Uses						
Sources						
LESS Uses						
E. Net Change in Fund Balance	2,400.00	2,700.00		1,919.16	780.84	
F. Fund Balance:						
Beginning Balance (9791)						
Audit Adjustments (9793)	210,555.00	206,421.00		206,420.67		
Other Restatements (9795)						
Adjusted Beginning Balance	210,555.00	206,421.00		206,420.67		
G. Calculated Ending Balance	212,955.00	209,121.00		208,339.83		
*Components of Ending Fund Balance						
Legally Restricted (9740)						
Other Designations (9780)						
Undesig/Unapprop (9790)	212,955.00	209,121.00				
Other						

Selection

Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 14, Starting Period = 1, Ending Account Period = 0, Stmt Option? = , Zero Amounts? = N, SACS? = N, Restricted? = Y)

ESCAPE ONLINE

Page 15 of 23

## Fund 25 - Capital Facilities Fund

Fiscal Year 2018/19 Through April 2019

Object	Description	Adopted Budget	Revised Budget	Revenue	Balance	% Rcvd
<b>Revenue Detail</b>						
<b>Other Local Revenue</b>						
8660	Interest	240.00	2,000.00	1,559.78	440.22	77.99
8681	Mitigation/Developer Fees	10,000.00	10,000.00	1,138.25	8,861.75	11.38
<b>Total Other Local Revenue</b>		<b>10,240.00</b>	<b>12,000.00</b>	<b>2,698.03</b>	<b>9,301.97</b>	<b>22.48</b>
<b>Total Year To Date Revenues</b>		<b>10,240.00</b>	<b>12,000.00</b>	<b>2,698.03</b>	<b>9,301.97</b>	<b>22.48</b>

## Fund 25 - Capital Facilities Fund

Fiscal Year 2018/19 Through April 2019

Object	Description	Beginning Balance	Year to Date Activity	Ending Balance
<b>Fund Reconciliation</b>				
<b>Assets</b>				
9110	CashinCountyTreasury	169,218.94	3,346.97	172,565.91
9111	FairVluAdjustmt2CashCntyTrsury	2,103.02-		2,103.02-
9200	AccountsReceivable	648.94	648.94-	
	<b>Total Assets</b>	<b>167,764.86</b>	<b>2,698.03</b>	<b>170,462.89</b>
	<b>Calculated Fund Balance</b>	<b>167,764.86</b>	<b>2,698.03</b>	<b>170,462.89</b>
<b>Beginning Fund Balance</b>				
9791	BeginningFundBalance	167,764.86		167,764.86
	<b>Beginning Fund Balance Proof</b>	<b>.00</b>	<b>2,698.03</b>	<b>2,698.03</b>
<b>Change in Fund Balance - Excess Revenues ( Expenditures )</b>				
			<b>2,698.03</b>	

## Memo Only - Ending Fund Balance Accounts

		Adopted	Revised
<b>Other Designations</b>			
9790	EndingFundBalance	170,062.00	179,765.00

## Fund 25 - Capital/Facilities Fund

Fiscal Year 2018/19 Through April 2019

Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
<b>Revenues, Expenditures, and Changes in Fund Balance</b>						
A. Revenues	10,240.00	12,000.00		2,698.03	9,301.97	22.48
B. Expenditures						
C. Subtotal (Revenue LESS Expense)	10,240.00	12,000.00		2,698.03	9,301.97	
D. Other Financing Sources and Uses						
Sources						
LESS Uses						
E. Net Change in Fund Balance	10,240.00	12,000.00		2,698.03	9,301.97	
F. Fund Balance:						
Beginning Balance (9791)						
Audit Adjustments (9793)	159,822.00	167,765.00		167,764.86		
Other Restatements (9795)						
Adjusted Beginning Balance	159,822.00	167,765.00		167,764.86		
G. Calculated Ending Balance	170,062.00	179,765.00		170,462.89		
*Components of Ending Fund Balance						
Legally Restricted (9740)						
Other Designations (9780)						
Undesign/Unapprop (9790)	170,062.00	179,765.00				
Other						

## Fund 35 - CountySchoolFacilitiesFund

Fiscal Year 2018/19 Through April 2019

Object	Description	Adopted Budget	Revised Budget	Revenue	Balance	% Rcvd
<b>Revenue Detail</b>						
Other Local Revenue						
8660	Interest	240.00	300.00	224.39	75.61	74.80
	<b>Total Other Local Revenue</b>	<b>240.00</b>	<b>300.00</b>	<b>224.39</b>	<b>75.61</b>	<b>74.80</b>
	<b>Total Year To Date Revenues</b>	<b>240.00</b>	<b>300.00</b>	<b>224.39</b>	<b>75.61</b>	<b>74.80</b>

## Fund 35 - CountySchoolFacilitiesFund

Fiscal Year 2018/19 Through April 2019

Object	Description	Beginning Balance	Year to Date Activity	Ending Balance
<b>Fund Reconciliation</b>				
<b>Assets</b>				
9110	CashinCountyTreasury	24,343.12	318.57	24,661.69
9111	FairVluAdjustmt2CashCntyTrsury	302.53-		302.53-
9200	AccountsReceivable	94.18	94.18-	
	<b>Total Assets</b>	<b>24,134.77</b>	<b>224.39</b>	<b>24,359.16</b>
	<b>Calculated Fund Balance</b>	<b>24,134.77</b>	<b>224.39</b>	<b>24,359.16</b>
<b>Beginning Fund Balance</b>				
9791	BeginningFundBalance	24,134.77		24,134.77
	<b>Beginning Fund Balance Proof</b>	<b>.00</b>	<b>224.39</b>	<b>224.39</b>
	<b>Change in Fund Balance - Excess Revenues ( Expenditures )</b>		<b>224.39</b>	

## Memo Only - Ending Fund Balance Accounts

<b>Other Designations</b>		Adopted	Revised
9790	EndingFundBalance	23,120.00	24,435.00



## Fund 35 - CountySchoolFacilitiesFund

Fiscal Year 2018/19 Through April 2019

Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
<b>Revenues, Expenditures, and Changes in Fund Balance</b>						
A. Revenues	240.00	300.00		224.39	75.61	74.80
B. Expenditures						
C. Subtotal (Revenue LESS Expense)	240.00	300.00		224.39	75.61	
D. Other Financing Sources and Uses						
Sources						
LESS Uses						
E. Net Change in Fund Balance	240.00	300.00		224.39	75.61	
F. Fund Balance:						
Beginning Balance (9791)						
Audit Adjustments (9793)	22,880.00	24,135.00		24,134.77		
Other Restatements (9795)						
Adjusted Beginning Balance	22,880.00	24,135.00		24,134.77		
G. Calculated Ending Balance	23,120.00	24,435.00		24,359.16		
*Components of Ending Fund Balance						
Legally Restricted (9740)						
Other Designations (9780)						
Undesig/Unapprop (9790)	23,120.00	24,435.00				
Other						

## Fund 76 - Warrant/Pass-ThroughFund

Fiscal Year 2018/19 Through April 2019

Object	Description	Beginning Balance	Year to Date Activity	Ending Balance
<b>Fund Reconciliation</b>				
<b>Assets</b>				
9110	CashinCountyTreasury	26,687.42	30,769.18	57,456.60
9310	DuefromOtherFunds	6,402.87	6,402.87-	
	<b>Total Assets</b>	<b>33,090.29</b>	<b>24,366.31</b>	<b>57,456.60</b>
<b>Liabilities</b>				
9510	A/P-PAYROLL	3,020.82	2,218.36-	802.46
9512	VOLUNTARY INSUR PAYABLE	37.16		37.16
9516	TSA PAYABLE	5,239.00-	2,400.00	2,839.00-
9520	SUMMER PAY LIABILITY		9,709.10	9,709.10
9530	FED INC TAX WITHHELD PAYABLE	10,996.78	11,025.89-	29.11-
9532	STATE INC TAX WITHHELD PAYABLE	4,665.87	4,691.21-	25.34-
9534	OASDI PAYABLE	2,082.63	1,896.14-	186.49
9536	MEDICARE PAYABLE	1,411.63	1,622.64-	211.01-
9538	STATE DISABILITY INS (SDI) PAY	130.58	129.84-	.74
9540	STATE UNEMPLOY INS (SUI) PAYAB	122.21	36.10-	86.11
9542	WORKERS COMP PAYABLE	1,680.00-	3,481.95	1,801.95
9551	STRS PAYABLE	11,556.06	9,860.48	21,416.54
9555	PERS PAYABLE	4,101.82	7,671.10	11,772.92
9560	MEDICAL INS PAYABLE	1,949.03-	15,295.51	13,346.48
9562	DENTAL INS PAYABLE	9.24	1,125.94	1,135.18
9564	VISIONS INS PAYABLE	26.40	239.53	265.93
9610	DuettoOtherFunds	3,797.12	3,797.12-	
	<b>Total Liabilities</b>	<b>33,090.29</b>	<b>24,366.31</b>	<b>57,456.60</b>
	<b>Calculated Fund Balance</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>

## Fiscal13a

## Financial Statement

## Fund 76 - Warrant/Pass-ThroughFund

Fiscal Year 2018/19 Through April 2019

Description	Adopted Budget	Revised Budget	Encumbrance	Actual	Budget Balance	% of Budget
<b>Revenues, Expenditures, and Changes in Fund Balance</b>						
A. Revenues						
B. Expenditures						
C. Subtotal (Revenue LESS Expense)						
D. Other Financing Sources and Uses						
Sources						
LESS Uses						
E. Net Change in Fund Balance						
F. Fund Balance:						
Beginning Balance (9791)						
Audit Adjustments (9793)						
Other Restatements (9795)						
Adjusted Beginning Balance						
G. Calculated Ending Balance						
*Components of Ending Fund Balance						
Legally Restricted (9740)						
Other Designations (9780)						
Undesig/Unapprop (9790)						
Other						

Selection

Grouped by Account Type - Sorted by Org, Fund, Object, Filtered by (Org = 14, Starting Period = 1, Ending Account Period = 0, Stmt Option? = ,  
Zero Amounts? = N, SACS? = N, Restricted? = Y)

014 - Golden Feather Union Elementary School District

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Page 23 of 23

# Concow Elementary

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2018-2019

## Daily Enrollment by Teacher

From 3/25/2019 Until 4/19/2019

Tch#	Name	Grd	Prg	3/25	3/26	3/27	3/28	3/29	4/1	4/2	4/3	4/4	4/5	4/8	4/9	4/10	4/11	4/12	4/15	4/16	4/17	4/18	4/19	RPT AVG	Year Avg
4	Chenoweth T	TK	I	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	@	@	@	@	@	0	0.03
4	Chenoweth T	TK	R	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	@	@	@	@	@	3.00	2.01
4	Chenoweth T	K	I	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	@	@	@	@	@	0	0.07
4	Chenoweth T	K	R	6	6	6	6	5	4	4	4	4	4	4	4	4	4	4	@	@	@	@	@	4.60	5.73
1	Moore M	1	R	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	@	@	@	@	@	2.00	2.02
1	Moore M	2	I	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	@	@	@	@	@	0	0.14
1	Moore M	2	R	4	4	4	4	4	4	4	4	4	4	4	4	4	4	4	@	@	@	@	@	4.00	5.41
1	Moore M	3	I	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	@	@	@	@	@	0	0.03
1	Moore M	3	R	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	@	@	@	@	@	0	1.71
5	Chenoweth Valerie	3	R	5	5	5	5	5	4	4	4	4	4	4	4	4	4	4	@	@	@	@	@	4.33	4.34
1	Moore M	4	R	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	@	@	@	@	@	0	2.52
5	Chenoweth Valerie	4	R	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	@	@	@	@	@	6.00	6.00
3	Darden B	5	I	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	@	@	@	@	@	0	0.06
3	Darden B	5	R	10	10	10	10	10	10	10	10	10	10	10	10	10	10	10	@	@	@	@	@	10.00	9.76
3	Darden B	6	I	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	@	@	@	@	@	0	0.03
3	Darden B	6	R	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	@	@	@	@	@	5.00	4.97
3	Darden B	7	R	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	@	@	@	@	@	0	2.41
7	Pritchard D	7	I	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	@	@	@	@	@	0	0.03
7	Pritchard D	7	R	6	6	6	6	6	6	6	6	6	6	6	6	6	6	6	@	@	@	@	@	6.00	4.27
2	Dogey J	8	R	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	@	@	@	@	@	0	2.42
3	Darden B	8	R	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	@	@	@	@	@	0	0.12
7	Pritchard D	8	R	7	7	7	7	7	7	7	7	7	7	7	7	7	7	7	@	@	@	@	@	7.00	7.14
School Totals				54	54	54	54	53	51	51	51	51	51	51	51	51	51	51	0	0	0	0	0		

## Electronic Device / Cell Phone Policy

Electronic Devices (Cell Phones, Tablets, MP3 Players, CD Players, Gaming Devices, etc.): All electronic devices must be **turned off from the time they arrive at school** until the bell rings at the **end of the school day**. If the device is used or turned on, it will be confiscated and turned into the main office.

Consequence: The student's parent or guardian will be required to come to the school to pick up the device.

Any device with camera, video, or voice recording function shall not be used in any manner which infringes on the privacy rights of any other person.

The school takes no responsibility for the loss or damage of such devices and will not investigate loss or theft.

No student shall be prohibited from possessing or using an electronic signaling device that is determined by a licensed physician or surgeon to be essential for the student's health and the use of which is limited to purposes related to the student's health. (Education Code [48901.5](#))

**Butte County Superintendent of Schools**

**Resolution No. 8 -2018-2019**

**Intra-Budget Transfer Resolution at the Close of the School Year**

**Golden Feather Union Elementary School District  
Butte County, California**

**ON MOTION** of member \_\_\_\_\_, seconded by  
member \_\_\_\_\_

**IT IS RESOLVED AND ORDERED** by the Governing Board, that pursuant to Education Code Section 42601, the Superintendent of Schools, Department of Education, Butte County, make such transfer between the undistributed reserve and any expenditure classification or classifications or balance any expenditure classification of the budget of the district for the 2018/19 school year as are necessary to permit the payment of obligations of the district incurred during said school year.

**PASSED AND ADOPTED** by said Governing Board on April 24, 2019 by the following vote:

**AYES:**

**NOES:**

**ABSENT:**

I, Paula Neher, Clerk of the Governing Board, do hereby certify that the foregoing is a full, true and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

\_\_\_\_\_  
**Clerk of the Governing Board**

## Quonset Hut Inventory list

1. (3) Tripods
2. (115) Desks
3. (82) Chairs
4. (21) pull down maps
5. (46) Fluorescent bulbs
6. (2) Weber BBQ
7. (1) Portable chalk board
8. (7) File cabinets
9. (8) Metal kid chairs
10. (4) Teachers Desks
11. (3) Ice chests
12. (1) 5 gallon water container
13. (1) 10 gallon water container
14. (9) small soft coolers
15. (1) health O meter scale
16. (3) Overhead projectors
17. (8) music stands
18. (1) loud speaker
19. (1) Fan
20. (3) Large cafeteria soft cooler bags
21. (1) projector 000108 GFUSD number
22. (3) reel to reel projector
23. (1) 55 gallon trash barrel with cart
24. (5) Betco disinfectant 1 gallon
25. (11) Comet cleaner cans
26. (11) aerosol cans disinfectant
27. (3) 1 gallon Betco floor stripper
28. (12) Betco toilet clean (1 pint)
29. (90) cleanex cartons
30. (20) ink stamp pads
31. (50) wooden close hangers

check  
on  
the checked  
items

32. (32) packages paper towels
33. (1) bag of floor wax
34. (3) boxes of 55 gallon liners
35. (1) red wagon
36. (17) File boxes (Full)
37. (10) room wall dividers
38. (10) floppy disc containers
39. (2) basketball hoops
40. (10) classroom tables
41. (1) 3' trampoline
42. (1) indoor flag pole with flag
43. (2) portable risers (stage)
44. (1) 4' wooden latter
45. (1) 10' balance beam
46. (3) U-shaped dividers
47. (1) bowling ball
48. (1) bowling pins (box)
49. (1) prison stage prop *P.C. JAIL*
50. (1) box Christmas ornaments
51. (2) projectors
52. (1) bag of plastic bowling pins
53. (1) Music boom box
54. (1) singer sewing machine
55. (3) stage props
56. (1) box of architect school plans
57. (1) stage step
58. (2) 6' shelves
59. (1) Christmas tree
60. (1) 8' x 4' chalkboard
61. (14) 3' x 5' window screens
62. (1) hydrojet vacuum wet-dry
63. (1) floor scrubber
64. (1) cambro lunch carrier (box)



- 65. (1) pioneer cassette player
- 66. (2) box vacuum cleaner accessories
- 67. (50) floor machine pads
- 68. (9) Sanfax drain cleaner
- 69. (1) Hp copy machine/printer
- 70. (1) metal rolling cart
- 71. (3) wood bins
- 72. (1) 50 gallon bag of clothes

# SARC

2017-18 School Accountability  
Report Card

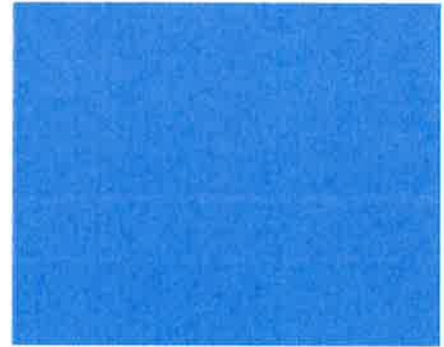
Published in 2018-19

## Concow Elementary School

Grades K-8  
CDS Code 04-61457-6003131

Joshua Peete  
Superintendent/Principal  
[jpeete@gfusd.org](mailto:jpeete@gfusd.org)

11679 Nelson Bar Road  
Oroville, CA 95965  
(530) 533-6033  
[www.gfusd.org](http://www.gfusd.org)



# Golden Feather Union Elementary School District

11679 Nelson Bar Road Oroville, CA 95965 ▪ (530) 533-6033 ▪ [www.gfusd.org](http://www.gfusd.org)

## Principal's Message

Golden Feather Union Elementary School District (GFUESD) is a unique entity nestled in the foothills of rural Butte County. Total enrollment is fewer than 100 students. The district comprises two schools, Concow Elementary School (kindergarten through eighth grade) and the Community Day School. Students experience a Common Core State Standards-aligned curriculum. District employees are proud to be able to claim that our staff knows each student!

Concow School boasts an active student council, which spearheads an ambitious program of events. Concow students participate in sports through the Butte County After School Programs. In addition, a spring and fall water-safety program is offered to students at the district-owned swimming pool located on Concow Road.

We believe that all kids can learn, so we will establish high standards that we expect all students to achieve.



## Mission Statement

The schools within our district, Concow Elementary and Golden Feather Community Day, are places of learning where we strive to educate students to become successful, productive and responsible members of society.

## Vision Statement

The vision of the Golden Feather Union Elementary School District is to educate and inspire all students to be successful lifelong learners in a continually changing world. In cooperation with parents, staff and community, all students will develop a strong foundation for continual learning by working to high standards and expectations for achievement. Our school district will provide students with a safe and secure learning environment where they will encounter a wide variety of resources and learning strategies.

## School Accountability Report Card

In accordance with state and federal requirements, the School Accountability Report Card (SARC) is put forth annually by all public schools as a tool for parents and interested parties to stay informed of the school's progress, test scores and achievements.

## Parental Involvement

Concow Elementary School and Golden Feather Union Elementary School District, in general, create many opportunities for parents to be involved. Teachers request parent assistance in many school activities. Teachers and the principal communicate concerns and accomplishments of students with parents on a regular basis. The principal uses telecommunications regularly so that parents have an opportunity to gain additional information regarding the workings of the school, district and individual programs.

Concow parents also are encouraged to participate in Back-to-School Night, the Fall Festival, holiday programs, the National Education Association's Read Across America Day on Dr. Seuss's birthday, open house, board meetings, Parents' Club, eighth-grade graduation, and other events that the school or individual classes may present. Parents further participate in field trips, sport activities, tutoring, reading to classes, award activities, as well as material preparation.

For more information on how to become involved, contact Golden Feather Parents' Club President Ashley Pierson at (530) 533-6033.

## School Safety

Safety of students and staff is a primary concern of Concow Elementary. The school is always in compliance with all laws, rules, and regulations pertaining to hazardous materials and state earthquake standards.

The school's disaster preparedness plan includes steps for ensuring student and staff safety during a disaster. Fire and disaster drills are conducted on a monthly basis throughout the school year. Lockdown drills are held as needed.

Students are supervised before and after school by certificated staff and classified staff, and classified staff supervises students during lunch. Classified staff also helps with supervision during lunch and break periods. There is a designated area for student drop-off and pick-up, and visitors check in at the office upon arrival at school.

The school safety plan was last reviewed, updated and discussed with the school faculty in March 2019.

## Governing Board

**Deborah Ingvoldsen**  
Board president

**Paula Neher**  
Clerk

**Don Saul**  
Trustee

**Richard Miller**  
Trustee

**Reyna Lubner**  
Trustee



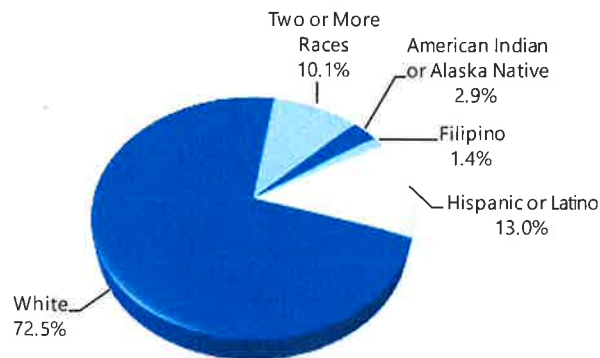


## Enrollment by Student Group

The total enrollment at the school was 69 students for the 2017-18 school year. The pie chart displays the percentage of students enrolled in each group.

### Demographics

2017-18 School Year



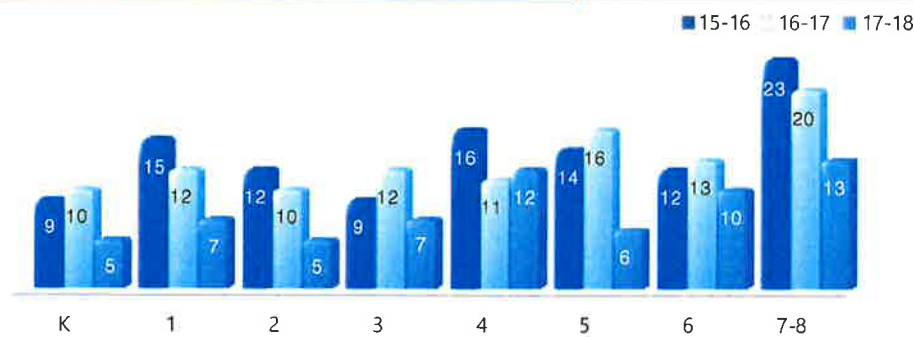
Socioeconomically disadvantaged	62.30%	English learners	1.40%	Students with disabilities	4.30%	Foster youth	2.90%
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## Class Size Distribution

The bar graph displays the three-year data for average class size, and the table displays the three-year data for the number of classrooms by size. The number of classes indicates how many classrooms fall into each size category (a range of total students per classroom). At the secondary school level, this information is reported by subject area rather than grade level.

### Average Class Size

Three-Year Data



### Number of Classrooms by Size

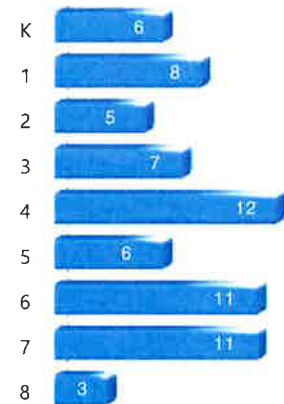
Three-Year Data

Grade	2015-16			2016-17			2017-18		
	Number of Students			Number of Students			Number of Students		
	1-20	21-32	33+	1-20	21-32	33+	1-20	21-32	33+
K	1			1			1		
1	1			1			1		
2	1			1			1		
3	1			1			1		
4	1			1			1		
5	1			1			1		
6	1			1			1		
7-8		1		1			1		

## Enrollment by Grade

The bar graph displays the total number of students enrolled in each grade for the 2017-18 school year.

### 2017-18 Enrollment by Grade



## Suspensions and Expulsions

This table shows the school, district, and state suspension and expulsion rates for the most recent three-year period. Note: Students are only counted one time, regardless of the number of suspensions.

### Suspension and Expulsion Rates

Concow ES			
	15-16	16-17	17-18
Suspension rates	12.5%	15.1%	8.3%
Expulsion rates	0.0%	0.0%	0.0%
Golden Feather UESD			
	15-16	16-17	17-18
Suspension rates	12.5%	15.1%	8.3%
Expulsion rates	0.0%	0.0%	0.0%
California			
	15-16	16-17	17-18
Suspension rates	3.7%	3.6%	3.5%
Expulsion rates	0.1%	0.1%	0.1%

## CAASPP Test Results for All Students: Science (grades 5, 8 and 10)

The 2016–17 and 2017–18 data are not available. The California Department of Education is developing a new science assessment based on the Next Generation Science Standards for California Public Schools (CA NGSS). The California Science Test (CAST) was pilot-tested in spring 2017 and field-tested in spring 2018. The CAST will be administered operationally during the 2018–19 school year. The CAA for Science was pilot-tested for two years (i.e., 2016–17 and 2017–18) and the CAA for Science will be field-tested in 2018–19.

Percentage of Students Scoring at Proficient or Advanced					Two-Year Data	
	Concow ES		Golden Feather UESD		California	
Subject	16-17	17-18	16-17	17-18	16-17	17-18
Science	✦	✦	✦	✦	✦	✦

## CAASPP Test Results for All Students: English Language Arts/Literacy and Mathematics (grades 3-8 and 11)

The table below shows the percentage of students meeting or exceeding the state standards in English language arts (ELA)/literacy and mathematics.

Percentage of Students Meeting or Exceeding State Standards					Two-Year Data	
	Concow ES		Golden Feather UESD		California	
Subject	16-17	17-18	16-17	17-18	16-17	17-18
English language arts/literacy	21%	22%	30%	31%	48%	50%
Mathematics	18%	18%	18%	17%	37%	38%

## California Physical Fitness Test

Each spring, all students in grades 5, 7 and 9 are required to participate in the California Physical Fitness Test (PFT). The Fitnessgram is the designated PFT for students in California public schools put forth by the State Board of Education. The PFT measures six key fitness areas:

1. Aerobic Capacity
2. Body Composition
3. Flexibility
4. Abdominal Strength and Endurance
5. Upper Body Strength and Endurance
6. Trunk Extensor Strength and Flexibility

Encouraging and assisting students in establishing lifelong habits of regular physical activity is the primary goal of the Fitnessgram. The table shows the percentage of students meeting the fitness standards of being in the "healthy fitness zone" for the most recent testing period. For more detailed information on the California PFT, please visit [www.cde.ca.gov/ta/tg/pf](http://www.cde.ca.gov/ta/tg/pf).

California Physical Fitness Test		2017-18 School Year	
Percentage of Students Meeting Fitness Standards		Concow ES	
		Grade 5	Grade 7
Four of six standards		✦	✦
Five of six standards		✦	✦
Six of six standards		✦	✦

✦ Not applicable.

✦ Scores are not shown when the number of students tested is 10 or fewer, either because the number of students tested in this category is too small for statistical accuracy or to protect student privacy.

## California Assessment of Student Performance and Progress (CAASPP)

For the 2017-18 school year, the CAASPP consists of several key components, including:

**California Alternate Assessments (CAA)** test includes both ELA/literacy and mathematics in grades 3-8 and 11. The CAA is given to those students with the most significant cognitive disabilities whose current individualized education program (IEP) designates an alternate assessment.

**Smarter Balanced Assessments** include ELA/literacy and mathematics in grades 3-8 and 11. Smarter Balanced Assessments are designed to measure student progress toward college and career readiness.

The assessments under CAASPP show how well students are doing in relation to the state-adopted content standards. On each of these assessments, student aggregate scores are reported as achievement standards. For more information on the CAASPP assessments, please visit [www.cde.ca.gov/ta/tg/ca](http://www.cde.ca.gov/ta/tg/ca).



## CAASPP by Student Group: English Language Arts/Literacy and Mathematics

The table on the following page displays the percentage of students that met or exceeded state standards in English language arts/literacy and mathematics for the school by student groups for grades 3-8.

The "percentage met or exceeded" is calculated by taking the total number of students who met or exceeded the standard on the Smarter Balanced Summative Assessment plus the total number of students who met the standard on the CAA divided by the total number of students who participated in both assessments.

Note: The number of students tested includes all students who participated in the test whether they received a score or not. However, the number of students tested is not the number that was used to calculate the achievement level percentages. The achievement level percentages are calculated using only students who received scores.

## CAASPP Results by Student Group: English Language Arts and Mathematics (grades 3-8)

## Percentage of Students Meeting or Exceeding State Standards

2017-18 School Year

English Language Arts				
Group	Total Enrollment	Number Tested	Percentage Tested	Percentage Met or Exceeded
All students	46	45	97.83%	22.22%
Male	30	29	96.67%	20.69%
Female	16	16	100.00%	25.00%
Black or African-American	❖	❖	❖	❖
American Indian or Alaska Native	❖	❖	❖	❖
Asian	❖	❖	❖	❖
Filipino	❖	❖	❖	❖
Hispanic or Latino	❖	❖	❖	❖
Native Hawaiian or Pacific Islander	❖	❖	❖	❖
White	35	34	97.14%	20.59%
Two or more races	❖	❖	❖	❖
Socioeconomically disadvantaged	37	37	100.00%	21.62%
English learners	❖	❖	❖	❖
Students with disabilities	11	10	90.91%	10.00%
Students receiving Migrant Education services	❖	❖	❖	❖
Foster youth	❖	❖	❖	❖
Mathematics				
Group	Total Enrollment	Number Tested	Percentage Tested	Percentage Met or Exceeded
All students	46	45	97.83%	17.78%
Male	30	29	96.67%	20.69%
Female	16	16	100.00%	12.50%
Black or African-American	❖	❖	❖	❖
American Indian or Alaska Native	❖	❖	❖	❖
Asian	❖	❖	❖	❖
Filipino	❖	❖	❖	❖
Hispanic or Latino	❖	❖	❖	❖
Native Hawaiian or Pacific Islander	❖	❖	❖	❖
White	35	34	97.14%	23.53%
Two or more races	❖	❖	❖	❖
Socioeconomically disadvantaged	37	37	100.00%	18.92%
English learners	❖	❖	❖	❖
Students with disabilities	11	10	90.91%	0.00%
Students receiving Migrant Education services	❖	❖	❖	❖
Foster youth	❖	❖	❖	❖

❖ Scores are not shown when the number of students tested is 10 or fewer, either because the number of students tested in this category is too small for statistical accuracy or to protect student privacy.



## Textbooks and Instructional Materials

Golden Feather Union Elementary School District held a public hearing on September 19, 2018, and determined each school within the district has sufficient and good quality textbooks, instructional materials, or science lab equipment pursuant to the settlement of *Williams v. the State of California*.

All students, including English learners, are given their own individual standards-aligned textbooks or instructional materials, or both, in core subjects for use in the classroom and to take home. Textbooks and supplementary materials are adopted according to a cycle developed by the California Department of Education, making the textbooks used in the school the most current available. All teachers review materials approved for use by the state, and a recommendation is made to the school board by a selection committee composed of teachers and administrators. All recommended materials are available for parent examination at the district office prior to adoption.

### Textbooks and Instructional Materials List

2018-19 School Year

Subject	Textbook	Adopted
English language arts	<i>Journeys</i> , Houghton Mifflin (K-5)	2017
English language arts	CA Collections, Houghton Mifflin (6-8)	2017
Mathematics	Common Core Envision, Pearson (K-5)	2017
Mathematics	Common Core Digits, Pearson (6-8)	2017
Science	Harcourt Science (K-5)	2003
Science	Science Voyages, Glencoe (6)	2003
Science	Holt Science (7-8)	2003
History/social science	Houghton Mifflin (K-6)	2006
History/social science	<i>The American Journey</i> , Glencoe (8)	2006

## Quality of Textbooks

The following table outlines the criteria required for choosing textbooks and instructional materials.

Quality of Textbooks	
2018-19 School Year	
Criteria	Yes/No
Are the textbooks adopted from the most recent state-approved or local governing-board-approved list?	Yes
Are the textbooks consistent with the content and cycles of the curriculum frameworks adopted by the State Board of Education?	Yes
Do all students, including English learners, have access to their own textbooks and instructional materials to use in class and to take home?	Yes



## Currency of Textbooks

This table displays the date when the most recent hearing was held to adopt a resolution on the sufficiency of instructional materials.

Currency of Textbooks	
2018-19 School Year	
Data collection date	9/19/2018

## Availability of Textbooks and Instructional Materials

The following lists the percentage of pupils who lack their own assigned textbooks and instructional materials.

### Percentage of Students Lacking Materials by Subject

2018-19 School Year

Concow ES	Percentage Lacking
Reading/language arts	0%
Mathematics	0%
Science	0%
History/social science	0%
Visual and performing arts	0%
Foreign language	0%
Health	0%



## School Facility Good Repair Status

The table shows the results of the school's most recent inspection using the Facility Inspection Tool (FIT) or equivalent school form. This inspection determines the school facility's good repair status using ratings of good condition, fair condition or poor condition. The overall summary of facility conditions uses ratings of exemplary, good, fair or poor.

School Facility Good Repair Status		2018-19 School Year
Items Inspected		Repair Status
<b>Systems:</b> Gas leaks, sewer, mechanical systems (heating, ventilation and HVAC)		Good
<b>Interior:</b> Interior surfaces (floors, ceilings, walls and window casings)		Good
<b>Cleanliness:</b> Pest/vermin control, overall cleanliness		Good
<b>Electrical:</b> Electrical systems		Good
<b>Restrooms/fountains:</b> Restrooms, sinks and drinking fountains		Fair
<b>Safety:</b> Fire safety, emergency systems, hazardous materials		Good
<b>Structural:</b> Structural condition, roofs		Good
<b>External:</b> Windows/doors/gates/fences, playgrounds/school grounds		Good
<b>Overall summary of facility conditions</b>		Good
<b>Date of the most recent school site inspection</b>		10/12/2018
<b>Date of the most recent completion of the inspection form</b>		10/12/2018

## Deficiencies and Repairs

The table lists the repairs required for all deficiencies found during the site inspection. Regardless of each item's repair status, all deficiencies are listed.

Deficiencies and Repairs		2018-19 School Year
Items Inspected	Deficiencies and Action Taken or Planned	Date of Action
<b>Restrooms/fountains</b>	Leaking pipes were repaired.	October 2018



## Public Internet Access

Internet access is available at public libraries and other locations that are publicly accessible (e.g., the California State Library). Access to the internet at libraries and public locations is generally provided on first-come, first-served basis. Other use restrictions include the hours of operation, the length of time that a workstation may be used (depending on availability), the types of software programs available at a workstation, and the ability to print documents.

*"We believe that all kids can learn, so we will establish high standards that we expect all students to achieve."*



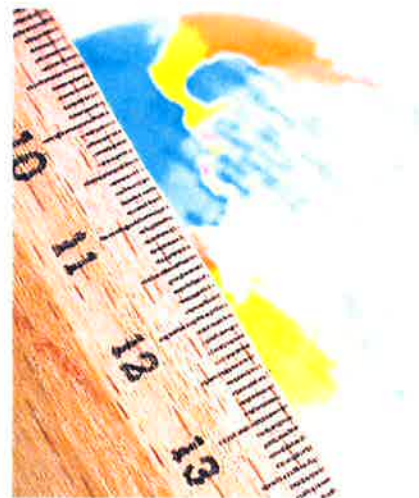
## School Facilities

Concow Elementary was originally constructed around 1940 and consists of six classrooms, a gym/multipurpose room, library/media center, staff lounge and playground. In addition, the district owns a swimming pool facility located across the street from Concow Elementary School.

Staff members supervise students one half-hour before classes are scheduled to begin. During the recess, both certificated and classified personnel are regularly assigned to supervise students. In addition, the district partners with Butte County Office of Education to provide an after-school program where students may receive tutoring, homework help, internet access, snack and supervised recreational opportunities.

The principal works with the custodial/maintenance staff to ensure that the cleaning of the school is maintained to provide for a clean and safe school. The district governing board has adopted cleaning standards for all schools in the GFUESD—a summary of these standards is available at the district office for review.

District maintenance staff ensure work orders and the repairs necessary to keep the school in good repair are completed in a timely manner. A work-order process is used to ensure efficient service, and highest priority is given to emergency repairs.



## Types of Services Funded

In addition to general state funding, our school receives state and federal funding for the following categorical funds and other support programs: Title I and Title II.



## Teacher Qualifications

This table shows information about teacher credentials and teacher qualifications. Teachers without a full credential include teachers with district and university internships, pre-internships, emergency or other permits, and waivers. For more information on teacher credentials, visit [www.ctc.ca.gov](http://www.ctc.ca.gov).

Teacher Credential Information		Three-Year Data		
	Golden Feather UESD	Concow ES		
Teachers	18-19	16-17	17-18	18-19
With a full credential	4	6	5	4
Without a full credential	1	0	0	1
Teaching outside subject area of competence (with full credential)	0	0	0	0



## Academic Counselors and School Support Staff

This table displays information about academic counselors and support staff at the school and their full-time equivalent (FTE).

### Academic Counselors and School Support Staff Data

#### 2017-18 School Year

#### Academic Counselors

FTE of academic counselors 0.00

Average number of students per academic counselor ◇

#### Support Staff FTE

Social/behavioral counselor 1.00 ★

Career development counselor 0.00

Library media teacher (librarian) 1.00

Library media services staff (paraprofessional) 0.50

Psychologist 0.33

Social worker 0.00

Nurse 0.33

Speech/language/hearing specialist 0.33

Resource specialist (nonteaching) 1.00

## Teacher Misassignments and Vacant Teacher Positions

This table displays the number of teacher misassignments (positions filled by teachers who lack legal authorization to teach that grade level, subject area, student group, etc.) and the number of vacant teacher positions (not filled by a single designated teacher assigned to teach the entire course at the beginning of the school year or semester). Please note that total teacher misassignments includes the number of teacher misassignments of English learners.

Teacher Misassignments and Vacant Teacher Positions		Three-Year Data		
	Concow ES			
Teachers	16-17	17-18	18-19	
Teacher misassignments of English learners	0	0	0	
Total teacher misassignments	0	0	0	
Vacant teacher positions	0	0	0	

## Professional Development

The major areas of focus of staff development include:

- Common Core State Standards
- Special education (Response to Intervention, dyslexia, autism, crisis-prevention intervention)
- Chromebook/technology training on minimum days
- Aeries/Gradebook/Standards based report cards

Professional development is delivered through a variety of methods that include:

- Conferences
- Individual mentoring
- Staff development
- After-school workshops
- In-class coaching, teacher-principal meetings and student-performance data reporting

Professional Development Days		Three-Year Data		
	2016-17	2017-18	2018-19	
Concow ES	3 days	3 days	5 days	

◇ Not applicable.

★ Provided by Butte County.



## Financial Data

The financial data displayed in this SARC is from the 2016-17 fiscal year. The most current fiscal information available provided by the state is always two years behind the current school year and one year behind most other data included in this report. For detailed information on school expenditures for all districts in California, see the California Department of Education (CDE) Current Expense of Education & Per-pupil Spending web page at [www.cde.ca.gov/ds/fd/ec](http://www.cde.ca.gov/ds/fd/ec). For information on teacher salaries for all districts in California, see the CDE Certificated Salaries & Benefits web page at [www.cde.ca.gov/ds/fd/cs](http://www.cde.ca.gov/ds/fd/cs). To look up expenditures and salaries for a specific school district, see the Ed-Data website at [www.ed-data.org](http://www.ed-data.org).

## District Financial Data

This table displays district teacher and administrative salary information and compares the figures to the state averages for districts of the same type and size based on the salary schedule. Note: The district salary data does not include benefits.

Salary Data		2016-17 Fiscal Year
	Golden Feather UESD	Similar Sized District
<b>Beginning teacher salary</b>	⊗	\$44,375
<b>Midrange teacher salary</b>	⊗	\$65,926
<b>Highest teacher salary</b>	⊗	\$82,489
<b>Average elementary school principal salary</b>	⊗	\$106,997
<b>Superintendent salary</b>	⊗	\$121,894
<b>Teacher salaries: percentage of budget</b>	27%	32%
<b>Administrative salaries: percentage of budget</b>	6%	7%

## Financial Data Comparison

This table displays the school's per-pupil expenditures from unrestricted sources and the school's average teacher salary and compares it to the district and state data.

Financial Data Comparison		2016-17 Fiscal Year
	Expenditures Per Pupil From Unrestricted Sources	Annual Average Teacher Salary
<b>Concow ES</b>	\$13,152	\$72,869
<b>Golden Feather UESD</b>	\$13,152	\$72,869
<b>California</b>	\$7,125	\$63,218
<b>School and district: percentage difference</b>	◆	◆
<b>School and California: percentage difference</b>	+84.6%	+15.3%

⊗ Single-site districts are not required to display this data (Education Code Section 41409.3).

◆ The percentage difference does not apply to single-site districts.

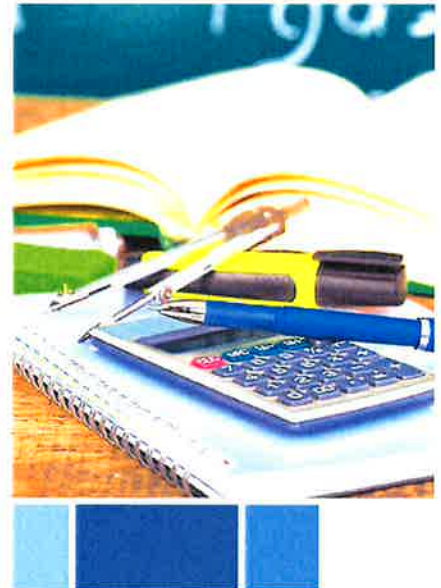
Data for this year's SARC was provided by the California Department of Education and school and district offices. For additional information on California schools and districts and comparisons of the school to the district, the county and the state, please visit DataQuest at <http://dq.cde.ca.gov/dataquest>. DataQuest is an online resource that provides reports for accountability test data, enrollment, graduates, dropouts, course enrollments, staffing and data regarding English learners. Per Education Code Section 35256, each school district shall make hard copies of its annually updated report card available, upon request, on or before February 1.

All data accurate as of December 2018.

## School Financial Data

The following table displays the school's average teacher salary and a breakdown of the school's expenditures per pupil from unrestricted and restricted sources.

School Financial Data	
2016-17 Fiscal Year	
<b>Total expenditures per pupil</b>	\$18,722
<b>Expenditures per pupil from restricted sources</b>	\$5,571
<b>Expenditures per pupil from unrestricted sources</b>	\$13,152
<b>Annual average teacher salary</b>	\$72,869



## Expenditures Per Pupil

Supplemental/restricted expenditures come from money whose use is controlled by law or by a donor. Money that is designated for specific purposes by the district or governing board is not considered restricted. Basic/unrestricted expenditures are from money whose use, except for general guidelines, is not controlled by law or by a donor.

## School Accountability Report Card

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& Accountability  
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# GOLDEN FEATHER UNION ELEMENTARY

2019-2020 SCHOOL CALENDAR

**180 Student Days**

## JULY

M	T	W	Th	F
1	2	3	(4)	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

## AUGUST

M	T	W	Th	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

## SEPTEMBER

M	T	W	Th	F
(2)	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

## OCTOBER

M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

## NOVEMBER

M	T	W	Th	F
				1
4	5	6	7	8
(11)	12	13	14	15
18	19	20	21	22
25	26	(27)	(28)	(29)

## DECEMBER

M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	(24)	(25)	26	27
30	(31)			

## JANUARY

M	T	W	Th	F
		(1)	2	3
6	7	8	9	10
13	14	15	16	17
(20)	21	22	23	24
27	28	29	30	31

## FEBRUARY

M	T	W	Th	F
3	4	5	6	7
10	11	12	13	(14)
(17)	18	19	20	21
24	25	26	27	28

## MARCH

M	T	W	Th	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

## APRIL

M	T	W	Th	F
		1	2	3
6	7	8	9	10
13	14	15	16	(17)
20	21	22	23	24
27	28	29	30	

## MAY

M	T	W	Th	F
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
(25)	26	27	28	29

## JUNE

M	T	W	Th	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30			

7/4 Independence Day  
 8/12-8/13 Teacher Work Day  
 8/13 Back to School Night  
 8/14 Classes Begin  
 9/2 Labor Day  
 9/27 Progress Reports Sent Home  
 10/8 Parent Teacher Conferences  
 11/11 Veteran's Day  
 11/8 Report Cards Sent Home  
 11/25-11/29 Thanksgiving Break  
 12/20 Progress Reports Sent Home  
 12/23-1/3 Winter Break  
 1/20 Martin Luther King Jr's Birthday  
 2/14 Lincoln's Birthday  
 2/17 President's Day  
 2/18-2/21 Break  
 2/28 Report Cards Sent Home  
 4/9 Progress Reports Sent Home  
 4/10-4/17 Spring Break  
 4/21 Parent Teacher Conferences  
 5/19 Open House  
 5/25 Memorial Day  
 6/1 Field Day/All School BBQ  
 6/2 8th Grade Graduation  
 6/3 Last Day of School  
 6/4 Report Cards Sent Home

*THE 1ST AND 3RD TUESDAY OF EACH MONTH ARE "SHORT TUESDAYS FOR TEACHER COLLABORATION. STUDENTS ARE DISMISSED AT 1:55"*

*MINIMUM DAYS (12:30) DISMISSAL*

September 10th

October 8th

November 12th

December 10th

January 14th

February 11th

March 10th

May 12th

June 3rd.

**Trimester 1 8/14 - 11/1**

**Trimester 2 11/4-2/13**

**Trimester 3 2/24-6/3**

## FAST FACTS ABOUT THE CALIFORNIA HEALTHY YOUTH ACT

In January 2016, California adopted a new law covering comprehensive sexual health education and HIV prevention education in public schools, Education Code Sections 51930-51939 (AB 329). Here are some facts about the law.

- **Comprehensive sexual health and HIV prevention education is required** at least once in middle school and at least once in high school. Abstinence-only instruction is not permitted.
- **All instruction in all grades must be age-appropriate and medically accurate** (meaning accepted by organizations like the American Academy of Pediatrics) and **may not promote religious doctrine**. All elements of the instruction must be in alignment with each other.
- **Sexual health education must respect and address the needs of students of all genders and sexual orientations**. Instruction must affirmatively recognize different sexual orientations and be inclusive of same-sex relationships when providing examples of couples or relationships. It must also teach about gender, gender expression, and gender identity, and explore the harm of negative gender stereotypes.
- **Beginning in grade 7**, instruction must include information about the safety and effectiveness of all FDA-approved methods of preventing pregnancy and transmission of HIV and other sexually transmitted infections (including condoms, contraceptives, and antiretroviral treatment) and abstinence. It must also include information about HIV, pregnancy, sexual harassment, sexual assault, healthy relationships, and sex trafficking, as well as local resources for accessing care and students' rights to access care.
- **Parents must be notified** that their student will receive sexual health and HIV prevention education and be allowed to view the materials prior to instruction. Parents/guardians may remove their student from the instruction by submitting a request in writing.
- **Teachers or outside speakers must have training in and knowledge of the most recent medically accurate research on the topic**. District must also periodically provide training to all district personnel who provide HIV prevention instruction. Outside organizations or speakers must also follow all laws when they present.
- **Instruction must be appropriate for students with disabilities, English language learners, and students of all races and ethnic and cultural backgrounds**. Schools must make sure that all students can get sexual health education and HIV prevention education in a way that works for them.

THIS RESOURCE WAS DEVELOPED BY THE ACLU OF CALIFORNIA,  
A collaboration of the ACLU of Northern California, the ACLU of Southern California, and the ACLU of San Diego & Imperial Counties

For more information, go to [http://www.aclunc.org/sex\\_ed](http://www.aclunc.org/sex_ed).  
If you are concerned that your school is not following the law, contact the ACLU for help.



# Sexual Health Education

A comprehensive evidence-based sexual health and teen pregnancy prevention curriculum for grades 7-12 and out-of-school youth, written in compliance with the updated California Education Code including "The California Healthy Youth Act" (AB 329) and "Sexual Harassment and Violence Instruction" (SB 695) and the National Health Education Standards.

## CURRICULUM NEWS & UPDATES

### Positive Prevention *PLUS* in Full Compliance with the California Healthy Youth Act

We are pleased to announce that the 2016 versions of middle school and high school Sexual Health Education curricula are now fully aligned with the CA Healthy Youth Act (AB 329).

[Read More →](#)

## LESSON TOPICS

- Getting Started: Classroom Ground Rules and Vocabulary
- Life Planning
- Exploring Friendships and Other Relationships
- Bullying and Relationship Violence
- Preventing Unplanned Pregnancies
- Making Informed Decisions: Understanding the California Safe Surrender Law
- Myths and Stereotypes Regarding Persons with HIV
- HIV Disease and AIDS
- Preventing Sexually Transmitted Diseases
- Risk Recognition and Risk Reduction
- Media and Peer Pressure
- Accessing Community Services
- Setting Goals

[Middle School Curriculum Preview Sample →](#)

[High School Curriculum Preview Sample →](#)

## SPECIAL FEATURES

- Teacher-Friendly Lessons with Marginal Notes
- Pre-Post Tests and Daily Wrap-Up worksheets
- Family Home Assignments
- Student Activity Cards
- Downloadable support materials with teacher's lesson slides, parent materials in English and Spanish

## EXTENSIVE APPENDICES

- California Education Codes, Family Codes, and sample School Board Policies
- Parent information including sample notification letters, discussion prompts
- Guidelines for Answering Difficult Questions
- Guidelines for working with LGBTQ students
- Guidelines for "Green Light, Orange Light and Red Light" lesson modifications based on the curriculum's Logic Mode
- Suggested Adaptations for Transitional and Higher Risk Youth

## RESEARCH FINDINGS

In September 2010, the San Bernardino County Superintendent of Schools was awarded a five year Tier II grant by the federal Office of Adolescent Health (OAH) to study the efficacy of the *Positive Prevention PLUS* curricula in impacting key sexual behaviors, attitudes, behavioral intention and self-efficacy among a diverse population of 3,000 high school students in Southern California. Final peer-reviewed findings published in 2016 demonstrate a statistically-significant delay in the onset of sexual activity, plus statistically-significant increases in student-parent communication around sexual health issues.

## Positive Prevention PLUS Cited in the American Journal of Public Health

We are pleased to report the publication of a manuscript in the American Journal of Public Health (AJPH) by Dr. LaChausse, Department Chairman and Associate Professor at California Baptist University. AJPH is arguably the most prestigious journal in the field of public health.

[Read More →](#)

## Federal Review of Teen Pregnancy Prevention Programs Identifies Positive Prevention PLUS as Effective Program

We are very pleased to announce that, this Spring, Positive Prevention *PLUS* was officially added to the OAH's list of effective teen pregnancy prevention curricula.

[Read More →](#)



## SEXUAL HEALTH EDUCATION PRODUCTS

## ! ATTENTION OUT-OF-STATE OAH GRANTEES:

Many OAH grantees are ordering the 2016 edition of Positive Prevention *PLUS*. This edition contains the same original eleven lessons which were evaluated in the OAH-TTP Tier I Research Project, plus two additional lessons (on STDs and Safe Surrender per California requirements). You may either exclude these extra two lessons from your program, or use them by submitting an OAH Adaptation Request Form.

[ABOUT](#)   [PARTNERS](#)   [FAQS](#)   [CONTACT](#)   [SIGN UP](#)

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# Upper Elementary Sexual Health

A comprehensive sexual health education curriculum for grades 4–6, written in compliance with the National Health Education Standards and the National Sexuality Education Standards.

## LESSON TOPICS

- Getting Started: Classroom Ground Rules, Preview to Lessons, Sexual Development
- Physical, Emotional and Social Changes During Puberty
- Human Reproduction
- Hygiene
- Diseases and Their Transmission
- Friendship
- Boundaries and Bullying
- Staying Healthy

Upper Elementary School Curriculum Preview Sample →

## SPECIAL FEATURES

- Teacher-Friendly Lessons with Opening and Closing Animations
- Pre-Post Tests and Daily Wrap-Up worksheets
- Family Home Assignments
- Masters for Student Activity Cards
- Downloadable support materials with teacher's lesson slides

- Parent materials in English and Spanish
- Student Workbooks available in English and Spanish

#### EXTENSIVE APPENDICES

- Health-related California Education Codes and Family Codes
- Parent information including sample notification letters and discussion prompts
- Guidelines for working with LGBTQ students
- Guidelines for Answering Difficult Questions
- Teacher's Glossary of Terms

#### UPPER ELEMENTARY SEXUAL HEALTH PRODUCTS

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**Memorandum of Understanding  
entered into and between the  
Golden Feather Union Elementary School District and  
Hannah Williamson**

This Memorandum of Understanding between the Golden Feather Union School District (District) and Hannah Williamson is entered into with the following agreement:

1. Hannah Williamson will report with "Blue," a service dog in training, to the Spring Valley School campus at 2771 Pentz Road Oroville, CA 95965 on every Tuesday that school is in session for the remainder of the 2018/19 school year.
2. Ms. Williamson will follow a schedule on campus between the hours of 10:00 AM to 3:00 PM.
3. While on campus, the service dog will be available for students in classrooms, at recesses, in the after school program and more as determined by Ms. Williamson and district teachers / administration.
4. Ms. Williamson will keep a timesheet. Her hourly rate is equal to and will not exceed \$35 per hour while on campus. Timesheet totals will be multiplied by this rate and paid to Ms. Williamson on a monthly basis.
5. Ms. Williamson will be paid mileage to and from Spring Valley School and her home. Ms. Williamson will turn in a district mileage reimbursement form each month.
6. Ms. Williamson will maintain a \$1,000,000 / \$3,000,000 liability insurance policy. The premium will be paid for annually by the District using grant funds.
7. The parties understand that funding for this program is contingent on availability of grant funds.
8. In the event grant funds will no longer be available for this program, the district shall notify Ms. Williamson in writing with at least 30 days-notice.
9. Ms. Williamson is responsible for all of the service dog's veterinarian, feeding, accessories, and other miscellaneous service dog related costs.
10. This agreement may be cancelled by either party at any time citing safety concerns for the service dog, students, staff, handler, and other parties associated with the program.

For the Golden Feather Union Elementary  
School District

---

Hannah Williamson

---

Josh Peete, Superintendent

Date:

Date:

# Golden Feather Union Elementary School District

## Assistant Principal

### Job Summary

The Assistant Principal will work with the school's Principal to ensure that all students demonstrate dramatic student achievement gains and internalize the school's values. This individual will also help lead the school's efforts to create a positive, structured, consistent, caring, and disciplined school culture. The following is a general job description of the Assistant Principals essential duties and responsibilities. However, circumstance and priorities may develop which cause duties to be added to or deleted from this list:

### Job Responsibilities

- Overseeing the administration of student discipline.
- Performing duties related to instructional leadership, including observation and evaluation of assigned teaching staff, staff development, and oversight of department and team collaboration.
- Developing student, classroom, and school schedules and calendars.
- Coordinating and implementing student standardized and placement testing, including CELDT/ELPAC.
- Implementing and overseeing safety and emergency response program.
- Supporting student attendance, student data, and meal count reporting (as performed by the School Secretary / Executive Assistant), including CALPADS, CBEDs and Aeries reporting requirements.
- Implementing appropriate procedures to ensure budgeted attendance and enrollment levels are maintained.
- Overseeing school budget for classroom supplies, textbooks and other department expenditures.
- Developing and managing student counseling system, including supervising and evaluating counseling staff.
- Supporting school recruitment efforts.
- Supervising before, during and after school, including occasional evening and weekend events.
- Participates in SSC and other school groups.
- During periods of critical personnel shortage or other emergency situation, shall temporarily perform any duties, as directed, within the authorization of any credentials held.
- Be the district's Coordinator of Innovative Instruction and Support:
  - Provide ongoing teacher training, coaching and modeling of effective, innovative and engaging instructional strategies to support low achieving students and special populations
  - Collaborate with school and program administrators to design, coordinate and provide ongoing teacher training related to data analysis, including local and state assessments and behavior data
  - Provide ongoing teacher training, coaching, and modeling of effective positive behavior strategies and effective classroom management practices
  - Collaborate with school and program administrators, staff, and parents in planning and facilitating evidence-based site level parent and community engagement activities that build parents' capacity to support increasing student achievement

- Coordinate research, pilot, and adoption of curriculum aligned with Common Core State Standards, including online platforms. Support with selection and vetting of supplemental curriculum, including curriculum to support student wellness
- Follow all guidelines stated in the employee handbook
- Perform other duties as assigned and deemed necessary by the Superintendent / Principal.

### **Qualifications**

- Holds a current, valid California teaching credential.
- Administrative Credential: minimum Tier I (or enrolled in an Admin Credential program).
- Detail oriented
- Strong multi-tasking skills
- 5+ years of teaching experience preferred
- Ability to communicate clearly and concisely in written and oral form
- Ability to form effective working relationships with students, staff and the community
- TB Test clearance & Department of Justice finger printing clearance – upon hire



California State University, Chico  
School of Education  
Golden Feather Union Elementary School District  
Paid Internship Agreement

This agreement is between Golden Feather Union Elementary School District ("District") and California State University, Chico ("University"), who may be referred to collectively as the parties. The District is authorized under Education Code 44320 et seq., to cooperate with institutions of higher education in providing training and experience to credential candidates who hold an intern credential, or are participating in an alternative paid internship position ("Paid Intern"). This Agreement describes and confirms the expectations and responsibilities of the Parties regarding the Program through which University students who hold an intern credential from the California Commission on Teacher Credentialing, or are participating in an alternate paid internship position ("Paid Interns") will gain experience in the public school setting. University employs one or more experienced credentialed teachers, administrators, or doctoral candidates who have agreed to provide direct classroom supervision and support to Paid Interns and Local Support Teachers. Such individuals may be referred to below as *University Supervisors*.

## I. TERM OF THE AGREEMENT

- A. This Agreement shall remain in effect for a term of three (3) years beginning January 22, 2019 and ending January 22, 2022, unless terminated sooner. Either party may terminate this Agreement on 30 days' written notice to the other party.

## II. RECITALS

- A. University operates a program for the education and training of candidates pursuing a California Preliminary Education Specialist (Mild/Moderate and Moderate/Severe) Teaching Credential, and Preliminary Multiple Subject Teaching Credential or Preliminary Single Subject Teaching Credential with English Learner Authorization (ELA) and is accredited by the California Commission on Teacher Credentialing (CTC) with approval to offer intern options in these programs.

## III. CTC REQUIREMENTS FOR SUPPORT AND SUPERVISION OF INTERN TEACHERS

- A. In 2013, the California Commission on Teacher Credentialing (CTC) adopted policies that specify the number of hours of general support and supervision, as well as additional specific English Learner support and supervision, which must be provided to Paid Interns. The regulations (California Education Code §44321; 5 Cal. Code Reg. § 80033) were approved and made part of law effective 2014.
- B. Under the approved regulations, the University and District must:
  - 1. Identify a Local Support Teacher or other designated individual who meet the CTC's specified criteria prior to a Paid Intern's start date.
  - 2. Provide a minimum of 144 hours per year (72 hours per semester) of support/mentoring and supervision must be provided to each Paid Intern including coaching, modeling, and demonstrating within the classroom, assistance with course planning and problem-solving regarding students, curriculum, and development of effective teaching methodologies.

- a. A minimum of two hours of support/mentoring and supervision must be provided to an intern teacher every five instructional days.
3. Provide an additional 45 hours per year (23 hours per semester) of support/mentoring and supervision specific to meeting the needs of English Learners is required for a Paid Intern who enters the program without a valid English learner authorization listed on a previously issued Multiple Subject, Single Subject, or Education Specialist Teaching Credential or a valid English Learner Authorization or Cross-Cultural, Language and Academic Development (CLAD) Certificate. The additional hours of support can be provided by the credential program and/or the district employed Local Support Teacher. The individual(s) providing this support must hold a valid California Teaching Credential with a valid English Learner Authorization or Cross-Cultural Language and Academic Development (CLAD) Certificate.
  - a. A minimum of one hour of support/mentoring and supervision specific to English Learners must be provided to the Paid Intern every five instructional days.
  - b. More information regarding the types of activities that count towards these support hours may be found at <http://www.csuchico.edu/soe/documents/Intern%20Checklist.pdf>.
4. As per California Education Code section 44462, the site must meet the minimum salary specifications for an intern and may reduce the intern's salary by up to one-eighth to offset intern support.

#### IV. DISTRICT AND/OR SCHOOL ADMINISTRATOR RESPONSIBILITIES:

- A. District will submit to University's School of Education a *School District Letter of Intent to Hire* (Exhibit A). Visit University School of Education's website <http://www.csuchico.edu/soe/> for more information.
- B. District will provide each Paid Intern with a certified, experienced district-employed Local Support Teacher who will work collaboratively with the University Supervisor to support the Paid Intern in achieving competency in the teaching performance expectations prior to the Paid Intern's first day as a teacher of record. District will provide documentation to the University of appropriate credentialing of district-employed Local Support Teacher as needed. The Local Support Teacher must:
  1. hold valid clear or life California teaching credential and valid English Learner Authorization that authorizes them for the subject and services they are providing (credential subject area must align with the subject area being pursued by the intern; teachers with preliminary credentials are ineligible),
  2. have a minimum of three years of successful K-12 teaching experience,
  3. be recognized and recommended by the site administrator as an qualified and effective teacher,
  4. be an effective communicator and collaborator with other professional teachers, and
  5. commit to creating a diverse, democratic, and socially responsible society in which every student is valued.



- C. District will identify a district-employed Local Support Teacher, and will complete the *Local Support Teacher Information Form* (Exhibit B). Form will be submitted to University's School of Education prior to the Paid Intern's start date.
- D. District will provide new teacher orientation, on-going support and other clinical/professional experiences for Paid Interns teaching within the District under the supervision of a district-employed Local Support Teacher.
- E. District will provide release time and compensation for the Paid Intern and Local Support Teacher for participation in District group/regional group meetings and professional development activities including time to observe other exemplar teachers teaching in their classrooms as per section III.B.
- F. District will pay University a sum of \$1,500 per semester per Paid Intern.
- G. District will immediately notify University if the District has knowledge of or suspects any professional or ethical violations by a Paid Intern. University will cooperate with District in any investigation concerning the reported violation.
- H. District will instruct Paid Intern in school policies regarding child abuse reporting, sexual harassment and professional conduct.
- I. District, in conjunction with University's School of Education, and in compliance with CTC requirements, shall develop and implement an appropriate professional development plan for the Paid Intern. District will advise the Paid Intern in developing an individual academic program plan for completion of the credential program within two years, as determined by the issuance date of the Intern Credential and meet the requirements for the preliminary credential being sought.
- J. Support the completion of the Intern Requirement Checklist, and in consultation with the School of Education, develop and implement an appropriate Professional Development Plan for the intern, in compliance with CTC requirements.
- K. District will notify the University of any changes in employment during the internship;
- L. Release the intern from employment if the School of Education determines that the terms of the internship are not being met.
- M. District will review details and pre-requisite requirements for becoming a Paid Intern found at [www.csuchico.edu/soe/intern](http://www.csuchico.edu/soe/intern), and verify that the proposed teaching position:
  - i. is in a public school district or public charter school;
  - ii. is a regular teaching position authorized by the standard credential which the credential candidate is pursuing;
  - iii. does not displace any certificated employees in the school district;
  - iv. is at least 50% of a full-time position;
  - v. is appropriate for the subject matter competence of the credential candidate;
  - vi. is supported by the local bargaining unit representing district teachers;
  - vii. is hired through an alternative authorization to teach while the Intern Credential is being processed, if necessary; and
  - viii. is assigned a reasonable teaching load for a teacher- in-training, and protected from extracurricular and case-overload demands.

## V. UNIVERSITY DUTIES

- A. University will work collaboratively with the District's Human Resource Department, School Site Administration, and staff in the assignment of the Paid Intern placement.
- B. Where required, University will guarantee that Paid Interns have met California Commission for Teacher Credentialing (CTC) requirements for an Intern Credential (Certificate of Clearance, Basic Skills subject matter competence, U.S. Constitution) and University requirements (satisfactory completion of course work that meets the CTC pre-service requirement, a copy of the district offer of employment) prior to recommending the candidate for an Intern Credential.
- C. University will provide a description of the courses to be completed within two years by the Paid Intern, a plan for the completion of the pre-service or other clinical training including student teaching, and guidance regarding the completion of other requirements necessary for the preliminary credential, if applicable;
- D. University will assign a University Supervisor who will observe the Paid Intern's on-site teaching at least four times during the semester(s), submit written observations, review lesson plans, and write a final evaluation.
- E. Provide support and supervision assistance with 72 hours of support/mentoring, and, if necessary, 23 hours of additional English Learner training (required if intern does not already hold an English Learner Authorization) each academic term.
- F. University Supervisor will confer regularly with District and site administration and district-employed Local Support Teacher through meetings, telephone calls, and/or e-mail.
- G. University will immediately notify appropriate District and site administration if University administration has knowledge of, or suspects any professional or ethical violations by a Paid Intern. District will cooperate with University in any investigation concerning the reported violation.
- H. University will guarantee that the Paid Intern and the University Supervisor have appropriate finger printing and background check clearance.
- I. University will instruct Paid Interns in *California Department of Education Child Abuse Identification & Reporting Guidelines*.
- J. For each Paid Intern District employs, University will invoice District in December, for the fall semester, and May, for the spring semester. District will pay university within 30 days of receipt of invoice.

## VI. DISTRICT DISCRETION

- A. It is at the sole discretion of the District to hire a University candidate for a Paid Intern position and to terminate the assignment in accordance with District policies and procedures. The District will notify the University of any review that could result in termination. The University will notify the CTC to withdraw the intern credential of a Paid Intern who is terminated by the District.

## VII. LIABILITY INSURANCE & WORKERS' COMPENSATION

- A. The University shall take out and maintain a "claims-made" policy of general liability and professional liability insurance (including personal injury with limits not less than \$1 million per loss and damage to property of others up to \$5,000 per incident), with extended reporting period of three (3) years, covering Paid Interns, and naming District as an additional named insured under

such insurance policy or policies. Further, University agrees to maintain professional and comprehensive general liability insurance with no exclusion for molestation or abuse at a minimum of Five Million Dollars (\$5,000,000) per occurrence and Twenty Million Dollars (\$20,000,000) in aggregate throughout the course of this Agreement.

- B. Further, University shall provide written notice that should any of the above described policies be cancelled before the expiration thereof, notice will be delivered in accordance with the policy provisions. University also agrees to maintain statutory Workers' Compensation coverage on any individuals considered as employees of University working at District pursuant to this Agreement at all times during the course of this Agreement.
- C. University shall provide certificates evidencing all coverage referred to in this Section within thirty (30) days of execution of this Agreement and thereafter, on an annual basis. If the coverage is on a claims-made basis, University hereby agrees that not less than thirty (30) days prior to the effective date of termination of University's current insurance coverage or termination of this Agreement, University shall either purchase three (3) year tail coverage per claim or provide proof of continuous coverage in the above stated amounts for all claims arising out of incidents occurring prior to termination of University's current coverage or prior to termination of this Agreement, as applicable, and provide District a certificate of insurance evidencing such coverage.
- D. The University is permissibly self-insured through the State of California for automobile liability.
- E. The District shall maintain automobile liability, general liability, workers' compensation and errors and omissions liability coverages for themselves and their respective employees. Errors or omissions liability coverage shall include coverage for negligence relating to alleged sexual misconduct and shall be on an occurrence basis. Automobile liability coverage must apply to owned, non-owned and hired automobiles. The required coverage may be provided by way of adequately documented individual or pooled self-insurance.
- F. The District shall be named as an additional insured or covered party on the liability coverages maintained by the University, and such coverages shall be primary to any coverages maintained by the District. Limits of liability for each type of liability coverage shall be at least \$1 million per claim per occurrence/ \$2 million aggregate.
- G. District shall maintain workers' compensation coverage applicable to its employees, including Paid Interns.

## VIII. INDEMNIFICATION

- A. University shall defend, indemnify and hold District and its officials, employees and agents, harmless from and against any and all liability, loss, expense, attorneys' fees, or claims for injury or damages arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of University, its officials, agents, or employees.
- B. District shall defend, indemnify and hold University, its officials, employees and agents, harmless from and against any and all liability, loss, expense, attorneys' fees, or claims for injury or damage arising out of the performance of this Agreement but only in proportion to and to the extent such

liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of District, its officials, agents, or employees.

## IX. ADDITIONAL PROVISIONS

- A. Nothing contained in this Agreement shall be deemed or construed to create a joint venture, partnership, principal-agent or employment relationship between the parties and neither party shall have the authority to bind the other party for any purpose.
- B. This Agreement and the rights and obligations of the parties shall be governed and construed by the laws of the State of California. Any lawsuit concerning or arising out of this Agreement shall venue in the county where the District is located.
- C. This Agreement supersedes all prior and contemporaneous agreements and understandings between the parties, both oral and written, with respect to its subject matter and constitutes the complete agreement and understanding between the parties, unless modified in a writing executed by both parties.
- D. In the event of a dispute between the parties arising from this Agreement, the parties agree to mediate the dispute before initiating litigation. The Parties agree that with regard to any dispute or claim related to this Agreement, prior to the initiation of a lawsuit or other legal action, they shall and must, in good faith, submit the claim or dispute to mediation with any mutually agreeable neutral. The costs of the neutral will be split equally between the Parties. The prevailing party shall be entitled to recovery from the losing party the prevailing party's reasonable expenses (attorney fees and costs) incurred in the lawsuit or legal action as allowed by law.
- E. If any provision of this Agreement is determined to be invalid or unenforceable, that provision shall be amended to achieve as nearly as possible the same effect as the original provision, and the remainder of this Agreement shall remain in full force and effect.
- F. No delay or failure by either party to act in the event of a breach or default hereunder shall be construed as a waiver of that or any succeeding breach or a waiver of the provision itself.
- G. This Agreement may be executed in any number of counterparts, each of which shall be an original as against any party whose signature appears and all of which together shall constitute one agreement.

## X. NOTICES

Any notice required to be given pursuant to the terms and provisions of this Agreement shall be in writing and shall be sent first class mail to the following addresses:

<b>For the University:</b>	<b>For the Community Organization:</b>
California State University, Chico Director of Procurement & Contract Services 400 W. 1 <sup>st</sup> St. Chico, CA 95929-0244	Golden Feather Union Elementary School District Joshua Peete, Superintendent 11679 Nelson Bar Road Oroville, CA 95965

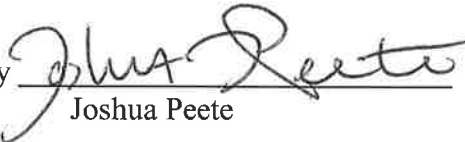
XI. THIS AGREEMENT may at any time be altered, changed, or amended by mutual consent of the parties in writing.

IN WITNESS WHEREOF, this Agreement has been executed by and on behalf of the parties hereto, the day and year first above written.

**CALIFORNIA STATE UNIVERSITY, CHICO  
SCHOOL DISTRICT**

**GOLDEN FEATHER UNION ELEMENTARY**

By \_\_\_\_\_  
Deborah Summers, Associate Dean  
College of Communication and Education

By   
Joshua Peete

By \_\_\_\_\_  
Sara Rumiano, Director  
Procurement and Contract Services

Title Superintendent

Date \_\_\_\_\_

Date 2/20/19





Procurement and Contract Services  
Phone: (530)-898-5134  
Fax: (530)-898-6190  
February 13, 2019

Golden Feather Union Elementary School District  
Joshua Peete, Superintendent  
11679 Nelson Bar Road  
Oroville, CA 95965

Dear Joshua Peete:

Thank you for your partnership in helping to prepare high quality teachers, including interns who are enrolled in the credential program in the School of Education at California State University, Chico. Interns serve an important role when qualified teachers are not available for hire. We need to prepare interns to become credentialed teachers, especially now when there is great demand for teachers.



As the demand for districts to hire teachers increases, the demand for interns increases as well. We are committed to placing as many interns as possible when and where needed. Last spring districts with CSU, Chico paid interns were sent a letter informing them of the need to recover a portion of intern salaries to offset the cost of providing their curricular and supervisory support. Until now, we have fought hard to avoid this option.

Over the past two years intern enrollment in the CSU, Chico School of Education has more than doubled. The resources required to process, support and supervise interns from admission to credential recommendation is approximately three times that of a traditional student teacher. Historically, the School of Education has been able to absorb the additional costs of supporting an intern program. Unfortunately, we are at a point, where we cannot sustain an intern program without additional financial support suggested by the *Letter of Intent to Hire* as referenced in Education Code Section 44462.

Therefore, beginning at the end of the spring 2019 term, we will be implementing an Intern Support Fee of \$1,500 per intern per semester from our partner intern-employing districts. Interns employed at .5 FTE or lower will be charged \$750 per semester. California State University, Chico will send an invoice in May 2019 for any interns employed in your school district in spring 2019. Our practice moving forward will be to invoice all intern employers at the end of every spring and fall term (May and December, respectively).

We recognize the adjustment this new program will require, but find ourselves out of options. We are committed to our students, our district partners and to our community. Thank you again for all you do to educate students and in helping to prepare high quality teachers.

Should you have any questions, please feel free to contact me.

Respectfully,

Lupita Arim-Law  
Procurement Specialist  
CSU, Chico Procurement & Contract Services  
Garim-law@csuchico.edu





## LETTER OF INTENT TO HIRE FROM DISTRICT

**Letter must be prepared on district letterhead. Letters that are not original or do not follow this template, will not be accepted.**

DATE: \_\_\_\_\_

TO: Dr. Rebecca Justeson, Director  
School of Education  
California State University, Chico  
Chico, CA 95929-0222



SUBJECT: Intent to Hire Paid Intern Teacher

This letter verifies that this district intends to hire a Paid Intern.

Paid Intern name: \_\_\_\_\_

School site: \_\_\_\_\_ CDS code: \_\_\_\_\_

County: \_\_\_\_\_ Position full-time or percent of full-time: \_\_\_\_\_

Credential sought: ☐ Education Specialist ☐ Multiple Subject ☐ Single Subject

Subject(s)/Specialization(s): \_\_\_\_\_ or ☐ self-contained classroom

Grade level(s): \_\_\_\_\_ Beginning date: \_\_\_\_\_ Ending date: \_\_\_\_\_

*(Note: Ending date cannot be after the term in which the Paid Intern will complete the credential program.)*

The District and the University will collaborate in the support and performance assessment of the Paid Intern. The Paid Intern and the hiring school district have verified fulfillment of the following Commission on Teacher Credentialing requirements for an Intern Credential, as outlined in the **Paid Internship Agreement**.

**School Site Information**

Legal Name of School Site:
Authorized School site Administrator Name and Title:
Street Address
City, State, Zip

Sincerely,

Human Resources/Personnel Director Signature \_\_\_\_\_

Human Resources/Personnel Director Name \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_





## LOCAL SUPPORT TEACHER INFORMATION FORM

Local Support Teachers are dedicated professionals who work closely with University Supervisors to help Paid Interns become successful teachers by providing supervision, guidance, and instruction as described in the District and/or School Administration Responsibilities of the *Paid Internship Agreement*.

**Please complete this form and return to the prospective intern candidate.**

Local Support Teacher (LST) Name: \_\_\_\_\_  
*Must have a least three years of teaching experience.*

### LST Responsibilities:

1. Meet with the intern and University Supervisor at the beginning of the semester to create a cooperative plan for fulfilling each party's responsibilities.
2. Support the intern a minimum of two hours per five instructional days and a minimum of 72 hours each academic term in a variety of content areas, as verified on the Intern Requirement Checklist. This plan should include a schedule of:
  - a. classroom visits and observations,
  - b. conferences with intern (and with University Supervisor when requested), and
  - c. other training as needed.
3. Provide an additional 23 hours of support each academic term regarding English learners, if required (this is in addition to the 72 hours of support required each academic term; see Intern Requirement Checklist).
4. Schedule additional time with the intern as needed. Be available to provide assistance and answer the intern's questions.
5. Write and submit at least two observation reports of the intern's teaching during each semester of the internship. Require written lesson plans; discuss and approve plans before the observed lessons are implemented.
6. Understand the aims, structure, and procedures of the professional education program.
7. Demonstrate willingness to work with School of Education faculty via orientation sessions, three-way conferences, and ongoing communication.
8. Introduce the intern to members of the local school community and acquaint the intern with school regulations and procedures.

District Name: \_\_\_\_\_

School Site Name: \_\_\_\_\_

School Site Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Current grade level assignment: \_\_\_\_\_ Years at this level: \_\_\_\_\_

Current subject matter assignment: \_\_\_\_\_

Total years of teaching experience: \_\_\_\_\_

**Credentials/Certificates held (check all that apply):**

*Preliminary credentials are not permitted nor do they qualify for a Local Support Teacher.*

☐ Multiple Subject

☐ Single Subject      Subject Area(s): \_\_\_\_\_

☐ Education Specialist      Specialization: \_\_\_\_\_

☐ English Learner (EL) Authorization type: \_\_\_\_\_

CTC Credential Document Number(s): \_\_\_\_\_

Supplementary or Subject Matter Authorization(s): \_\_\_\_\_

Is your credential Clear/Life? ☐ Yes    ☐ No

Highest degree held:    ☐ Bachelor's      ☐ Master's      ☐ Doctorate

Have you previously served as a Local Support or Cooperating Teacher? ☐ Yes    ☐ No

Please describe your previous supervision experience, if any:

=====

Paid Intern Name: \_\_\_\_\_

**I have read and agree to fulfill the Local Support Teacher Responsibilities as outlined in the Paid Internship Agreement and as detailed above.**

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_



## **Paid Intern Requirements Checklist**

1. Paid Interns complete the same program and meet the same requirements as regular credential students, except that the teaching practica are completed as an employed classroom teacher.
2. Before seeking a Paid Internship, students must meet **all** of the Commission on Teacher Credential (CTC) admission requirements including acceptance to Graduate Studies and to the appropriate credential program, exams, pre-service requirements, and prerequisite courses (see below). **These requirements are determined by the CA Education Code and the CTC; there are no exceptions.**
3. Paid Interns must seek employment and complete the hiring process themselves – the School of Education does not find intern positions. To qualify for a teaching practicum, the student must be hired by the school district as a **Paid Intern**, not as a long-term substitute or on any other authorization.
4. Permission of the Intern Advisor and Director of the School of Education are required when applying for an internship, which must be satisfactory for a teaching practicum experience. It is the student's responsibility to meet with the Intern Advisor to verify that all requirements are met (see below).
5. A paid internship requires an *Intern Credential*, granted by the CTC. Before beginning employment, the Paid Intern is responsible for completing this application process.

### Paid Intern pre-qualifications and pre-requisites:

- ☐ Hold a bachelor's degree (granted before employment begins);
- ☐ Admission to the university Office of Graduate Studies;
- ☐ Acceptance into the appropriate credential program;
- ☐ Completion of all prerequisite coursework, including 120 pre-service hours;
- ☐ Hold English Language Authorization or agree to satisfy annual 45-hour annual requirement during the program;
- ☐ Verification of passage of Basic Skills Requirement (e.g. CBEST or CSET Writing Skills);
- ☐ Verification of Subject Matter Competence in subject area to be taught (e.g. CSET or waiver);
- ☐ Passage of U.S. Constitution course or exam;
- ☐ Fingerprint clearance (e.g. Certificate of Clearance);
- ☐ Release (written or email) from current Cooperating Teacher, if needed;
- ☐ Verification that school district is within the Chico State Service Area;
- ☐ Permission of Intern Advisor and School of Education Director (signatures at bottom of this checklist);
- ☐ Submission of an original letter of intent to hire from a school district;
- ☐ Credential Request for Recommendation Form and \$25 check made out to CSU, Chico; and
- ☐ Submission of a Memorandum of Understanding regarding hiring a distance supervisor, if necessary.

### Final requirements before you can receive your Intern Credential and begin teaching:

- ☐ Promptly submit and pay for online application for your credential, when requested by the CTC via email.

Requirements during the internship:

- ☐ Document number of support hours and submit a record of such to Intern Advisor at the end of every semester during the internship  
(<https://www.csuchico.edu/soe/documents/Intern%20Checklist.pdf>);
- ☐ Work with the School of Education Program Coordinator to design an academic program plan for completion of the credential program within two years, as determined by the issuance date of the Intern Credential;
- ☐ Complete all coursework in the timeframe and class format (e.g. in-person classes, Zoom courses, etc.), as prescribed by individual course instructors;
- ☐ Notify the School of Education of any changes in employment during the internship;
- ☐ Maintain continuous enrollment in required credential coursework for the duration of the internship, and maintain good standing in the credential program and the University;
- ☐ Meet all general credential obligations, as required of non-intern candidates;
- ☐ Communicate with school site and district personnel to ensure compliance with all employment requirements and responsibilities;
- ☐ Acknowledge that any relevant information regarding job performance and/or academic achievement may be shared between the employer and the School of Education; and
- ☐ Promptly complete all necessary paperwork for the internship, including that required by the Commission on Teacher Credentialing.

*I have discussed all of the requirements for an internship with the Intern Coordinator. I understand the requirements and my responsibilities. (Please keep a copy of this document for your records.)*

---

Candidate Name

---

Candidate Signature

---

Date

*I have advised the above student and will approve the proposed internship if all requirements are met.*

---

School of Education Intern Coordinator Signature

---

Date

---

School of Education Director Signature

---

Date